**UNDERSKIDDAW PARISH COUNCILMINUTES OF THE MEETING held in the Underskiddaw Church Rooms on Tuesday 20th September 2016 at 14:00**

**PRESENT :** Mr J Wilson (in the Chair), Mrs B Bulman, Mr C Corder, Mr T Ryan, Mrs J Boniface,

In attendance : Becx Carter Clerk, Ms C Johnson (LDNPA), Mr J Crosbie (Keswick First Responders), Ms L Fiske (FLD), 1 member of the public

**2016.72 Apologies for absence.**

 Cllr I Hall, Cllr T Gibbs, A/BC Cllr T Grainger

**2016.73 Minutes of the 19th July 2016**

 **Resolved** that the minutes be signed as a true and accurate record by Cllr J Wilson in his role as Chair of the meeting.

 **Action: Clerk to upload minutes to website.**

**2016.74 Declarations on Interest.** The Chairman requested Members should declare any interest they had in any of the Agenda items.

 No declarations of interest or requests for dispensations were received.

**2016.75 Opportunity for Public Participation**

 A query was raised regarding the timescale for the resurfacing of Milbeck Road.

 **Action: Clerk to chase this matter up again.**

**2016.76 Update from other bodies on relevant issues.**

1. Police Report

None received

1. Friends of the Lake District-

Ms Laura Fiske attended the meeting to fully understand the Parish Council’s concerns regarding the on-going visual intrusion of the Keswick Waste Water Treatment Plant. The issues were laid out regarding the felling of trees in contravention of the planning application, the partial screening that has been provided (during the summer season), the colour of one kiosks being ‘chosen’ by the council but which is still very visually obvious, the retrospective permissions required for the shower kiosk etc. Ms Fiske took these comments on board and offered FLD support where possible in the future, in particular if there are any further discussions regarding the colour of the kiosks.

**Action; Clerk to keep Ms L Fiske informed on any future discussions with UU regarding the visual intrusion of the Keswick Waste Water Treatment Works.**

Ms L Fiske confirmed that FLD have submitted detailed representation to the original and revised UU pipeline application regarding in particular the restoration and reparation works to the land after the development is completed.

**Action: Clerk to circulate copies of FLD comments to all councillors.**

**Resolved** that Underskiddaw Parish Council have serious concerns regarding the future capacity of UU to deliver projects that are sensitively managed and restored after the works in light of the many serious issues on the management of the Keswick Waste Water Treatment Works.

1. Keswick First Responders- John Crosbie

Mr J Crosbie Chair of Keswick First Responders attended to provide information to the Parish Council regarding the possibility of adoption of the phone box (via the Community Heartbeat Trust) for use as a community access defib site. There is already a unit in existence at the Village Hall but this would provide coverage to the other end of the linear settlement. It is possible that BT would allow the electrical source to the cabinet to be used without fee for a period of time.

Mr J Crosbie informed the Council that the Community Heartbeat Trust would help facilitate the transfer of the phone box, and with the on-going servicing/management of the unit (for circa £125 a year the Trust cover insurance, repairs etc, the only community support that is needed is the weekly checking of the unit). To purchase a unit is circa £1800 capital cost.

Cath Johnson from the LDNPA suggested that the Parish Council could apply for funding for 80% of this cost from the LDNPA Communities Fund (and that in kind match could be included e.g. management time, organisation time). However Cath cautioned that the funding from the LDNPA is a) retrospective and b) is unlikely to be available until the turn of the financial year. Cath did suggest that a written decision in principle could be provided by the LDNPA within 8 weeks to provide evidence of the commitment of the Parish Council to the project to the Community Heartbeat Trust.

**Action: Cllr J Wilson to approach the Village Hall Committee regarding support to cashflow the project in the short term subject whilst the LDNPA grant is awaited.**

**Resolved** by all present that an application be submitted to the LDNPA communities fund for funding for this defib unit and a request be submitted to the Community Heartbeat Trust for assistance in acquiring the phone box.

**Resolved** by all present that if funding is received from the LDNPA for the capital expenditure Underskiddaw Parish Council would undertake to fund the on-going yearly management costs of circa £125.

**Action: Clerk to budget for this cost in the 17/18 budget**

**Action: Clerk to submit an application to the LDNPA Communities Fund for the costs of the defib unit, including the in-kind time spent by the council. Application to be submitted by Sept 26th 2016.**

**Action: Clerk to contact the Community HeartBeat Trust to ask them to assist/acquire the phone box for the purpose of a community defib unit.**

1. Lake District National Park Authority

Cath Johnson provided an update to the council on the flood recovery and rights of way network within the Northern Distinctive Area.

An application has been submitted the RPA for funding to cover repair and resilience works on part of the network including 1million for the Northern Distinctive Area. A decision on this is hoped for by Mid November. This will then allow for an 18month delivery programme. These bids don’t cover all the PROW damage a further 2.8million pounds needs to be found (plus the necessary funding for the Keswick Railway Footpath).

Thrushwood footpath problems- the LDNPA are aware of this problem and will look into the underlying problems on this footpath in due course.

Keswick Railway Footpath- The priority has been to remove the damaged bridges from the water to prevent increase flood risk downstream. Unfortunately after the consideration of many options the only option to access problems at the site was to break apart the old bridges. The LDNPA appreciate that this is part of the local heritage but it was the only option available. Reports are currently being undertaken on the options for the reinstatement of the Railway Footpath, once these reports are received in December time a costs paper will be put together and fundraising options will be considered.

**2016.77 Clerks Report**

All matters were covered in the Clerks written report circulated to all councillors prior to the meeting.

**2016.78 Finances**

1. *Bank Balances*

**Resolved** that these were noted as:

Current Account £3,706.90 on 5th Sept 2016

Money Manager £2625.24 at 30th June 2016

1. *Cheques*

**Resolved** that the following cheques were approved by all present and signed by Cllrs Wilson & Boniface

Becx Carter Expenses £93.92 (inc web hosting)

Crosthwaite Church Room Hire £20.00

Becx Carter Salary-Via SO £406.04

HMRC PAYE £102.60

Becx Carter Clerks back dated pay rise £3.71

Andrew Wilson Grass Cutting £138.50

**Action: Clerk to process the above payments**

1. *Approve financial reports*

**Resolved** by all present that the Bank Reconciliation and Spend Against Budget Report be approved. The Bank Reconciliation was signed as a true & accurate record by Cllr Jim Wilson

1. *To receive and accept the External Audit Report from BDO*

**Resolved** by all present that the external audit report from BDO be accepted and approved as received.

**2016.79 Lake District National Park Authority**

1. Decisions:

**Resolved** that the below decisions be noted.

|  |  |  |  |
| --- | --- | --- | --- |
| Ref | Location | Proposal | Decision |
| 7/2016/2142 | Common Hill, Underskiddaw | Replacement of existing garage and store with new garage and carport | Approve with conditions |
| 7/2016/2179 | Underscar Manor, Underskiddaw | Confirmation of compliance with conditions | Compliance confirmed |
| 7/2016/2173 | Lonsdale Farm, Threlkeld | Roof over Midden | Notification of intention |
| 7/2016/2159 & 60 | Underscar Manor, Underskiddaw | New low level ha-ha and replacement of 6 pedestrian gates | Approved & listed building consent granted |

1. Sewage Works

The Clerk read out an email from Gaynor Murphy at UU stating that UU would be willing to open discussions once more regarding the color of the kiosks & shower cubicle.

**Resolved** by all present that they were pleased to receive this information and that they would like to invite UU to the November meeting to further these discussions.

**Action: Clerk to invite UU to the November meeting (and copy FLD in on the invite)**

1. Planning Applications for Consideration

Notification that 7/2016/2056 Croft Head Cottage is being appealed.

**Resolved** by all present that a further submission be made making reference to the increased traffic that this proposed development would generate (against the LDNPA policy of not creating new car parks as the intention is not to encourage additional cars to the Lake District). In addition make reference to no ‘local need’ this has been covered by Sheepdog Field/Calvert Way, and also to request that if any development is approved a S.106 Local Occupancy Clause is included to prevent the property being used as either a holiday let/second home both of which have negative impacts on community sustainability.

**Action: Clerk to submit these comments.**

 **Ref:** PB/2016/0015

 **Location:** Phone Box, Applethwaite, Keswick

**Proposal:** Proposed removal of public payphone

**Resolved** that Underskiddaw Parish Council object to this application as they would like the phone box to be retained and transferred to the Community Heartbeat Trust for use as a Communty Defib unit.

**Action: Clerk to submit these comments**

**Ref:** 7/2016/2209

**Location:** Underscar Manor, Underskiddaw

**Proposal:** Replacement of chipboard floors at first floor with engineered boards and overlaying ground floor boards with Parquet flooring

**Resolved** by all present that the council fully support this proposal

**Action: Clerk to submit these comments.**

**Ref:** 7/2016/2208

**Location:** Underscar Manor, Underscar

**Proposal:** Installation of outdoor swimming pool and amendment to hard landscaping previous approved.

**Resolved** by all present that the council have no comments regarding this proposal an amended location of the swimming pool

**Action: Clerk to submit these comments**

**Ref:** 7/2016/2193

**Location:** The Lake District, Calvert Trust

**Proposal:** Proposed Ropes Course

**Resolved** by all present that the council fully support this proposal

**Action: Clerk to submit these comments.**

**7/2016/2172-** Forge Bridge- **Resolved** that the update from the LDNPA be noted as received that the application was a listed building consent and no objection to the proposed design could be raised. The EA have confirmed they are happy that the bridge is reconstructed in the same design as previously.

**2016.80 Cumbria Association of Local Councils**

a) The Council noted the receipt of the monthly circulars from CALC

 b) The Council noted the date of the future meeting as 29th September 2016

**2016.81 Members Reports**

1. Village Hall-No report received.

ii) Derwent 7- It was noted that the next meeting is scheduled for the 31st October 2016.

**2016.82 Date & Time of the Next Meeting**

 Tuesday 15th November 2016

Meeting Closed at 15:15