**UNDERSKIDDAW PARISH COUNCIL**

**MINUTES OF THE MEETING held in the Underskiddaw Church Rooms on Tuesday 16th January 2018 at 14:00**

**PRESENT :** Mr J Wilson (in the Chair), Mrs B Bulman, Mr C Corder, Mr I Hall, Mrs J Boniface, Mr T Gibbs, 2 members of the public. Ms Becx Carter-Parish Clerk.

**2018.01 Apologies for absence.**

**Resolved** that apologies be noted from Mr T Ryan, A/BC Cllr M Grainger

**2018.02 Minutes of the 21st November 2017**

 **Resolved** that the minutes be signed as a true and accurate record by Cllr J Wilson in his role as Chair of the meeting.

 **Action: Clerk to upload minutes to website.**

**Action: Clerk to question how if United Utilities are a World Heritage Site Status (as per their presentation in November) they can be party to the Thirlmere Activity Hub proposals.**

**2018.03 Declarations on Interest.**

 No declarations of interest or requests for dispensations were received.

**2018.04 Public Participation**

 Dr T Donaldson raised a number of issues:

* Condition of Millbeck Road, is an ongoing concern.

The Clerk informed the meeting that Millbeck Road will be closed from the 17th January for 3 days for carriageway repairs. It is understood that the road will then be closed in the 18/19 financial year for additional carriageway/surface dressing works.

**Action: Clerk to circulate details of the road closure to all councillors**

**2018.05 Update from other bodies**

 *ABC, CCC & LDNPA***-** Not present

 *Police Report-*The Clerk informed the meeting that the next Police Liaison meeting will be held on the 16th January 2018 at 19:30 in Cockermouth Police Station.

**2018.06 Clerks Report**

All matters were covered in the Clerks written report circulated to all councillors prior to the meeting.

1. Proposed creation of Public Footpath 255028 (Myrtle Grove, Underskiddaw)

**Resolved** by all present that the creation of this footpath be fully supported.

**Action: Clerk to submit a letter of support.**

**2018.07 Finances**

1. *Bank Balances*

**Resolved** that these were noted as:

Current Account £5,499.66 at 5th December 2017

Money Manager £2,627.05 at 31st December 2017

1. *To approve the Bank Reconciliation and Spend Against Budget Reports*

**Resolved** by all present that the Bank Reconciliation and Spend Against Budget Reports for November be approved and the Cllr J Wilson be authorised to sign the Bank Reconciliation as a true and accurate record.

1. *Approval of Cheques*

**Resolved** that the following cheques were approved by all present and signed by Cllrs Wilson & Boniface.

Crosthwaite Church Room Hire £20.00

**Action: Clerk to process the above payments**

1. *Consideration of Draft Budget for 18-19*

The Clerk had distributed a draft budget to all for consideration including 3 options for consideration.

**Resolved** by all present following a robust discussion that Option 3 (a 10% rise) be approved. This equates to a rise of £0.09p per household per week. (Band D)

The rationale for this is that the council recognize the significant amount of extra work incurred by the Clerk relating to the United Utilities Pipeline Project which needs to be recompensed (circa £1000). The Parish Council will continue to pursue United Utilities to be reimbursed for this work, but if this were not to happen then the Parish Council resolved to pay the Clerk for the works undertaken.

In addition it was noted that in future years Parish Councils may be restricted to a maximum of 2% precept rise.

**Action: Clerk to submit precept request to Allerdale Borough Council.**

It was noted that if the compensation was received from United Utilities the additional money in the budget could be used for greater charitable donations/local projects by the Parish Council, or a possible precept reduction in the following financial year.

1. *Request for donation from Cumbria Children’s Dyslexia Project*

**Resolved** by all present that this be deferred to the March meeting when the final response from United Utilities is received.

**Action: Clerk to agenda this matter for the March 2018 meeting.**

**2018.08 Lake District National Park Authority**

1. Decisions

**Resolved** by all present that the below decision be noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Address** | **Proposal** | **Decision** |
| 7/2017/2224 | Brigham Forge Cottages, Forge Lane | Retention of internal refurbishment of flood damaged properties & replacement  | Listed Building Consent Granted  |
| 7/2017/2208 | Flat 2 Oakside, Keswick | Alterations & extensions to existing detached garage to form studio office and storage for use with flat 2 Oakside | Approved with Conditions |
| 7/2017/2273 | Underscar Manor,  | Re-configuration of landscaping, including parking areas to entrance and grounds fronting west facing elevation | Withdrawn |
| 7/2017/2289 | Crosthwaite Conference Centre | Temporary use of agricultural fields to accommodate campers & caravans attending the Keswick Convention | Approved with conditions |
| 7/2017/2187 | Land Near Calvert Trust Stables, Keswick | Change of use from agricultural field to equestrian use incorporating the installation and use of a track for horse drawn traps and corresponding wooden stable store for use by the Lake District Calvert Trust | Approved with Conditions |
| 7/2017/2295 | Ormathwaite Farm, Ormathwaite | Replacement of 7no. single-glazed timber sliding sash windows to South-West elevation with 7no. double glazed timber sliding sash windows | Listed Building Consent  |

1. United Utilities Pipeline Project
2. Offer of £2000 donation to charity by United Utilities in recognition of the disruption caused by this project.

The Clerk read out a letter from United Utilities making this offer and noting that ‘the disruption (in Underskiddaw) is disproportionate to that of other communities as we learn valuable lessons on the scheme that we will take forward to Years 2 of construction’.

It was further noted that an email had been received John Hilton as a reply all which was dismissive in tone towards the parish council.

**Resolved** by all present that a further letter be sent to United Utilities setting out once again that such an offer does not recompense the Parish Council and that the tone of the email received and the offer made is dismissive to the work put in by the Parish Council. It has been recorded in both Parish Council minutes and in the aforementioned letter that Underskiddaw Parish Council have been the guinea pigs for this project and this should be compensated for. The Parish Council seek a £1000 payment to the Parish Council to compensate for this additional work, with £1000 to be transferred to the Parish Council for evidence able charitable donations (not to be done by UU direct who would receive any recognition for it).

**Resolved** by all present that the Clerk make United Utilities aware of the approved precept rise to cover these costs, and confirm that this will have to be justified to the residents of the Parish.

1. Update on the project.

Following the November 2017 meeting the Clerk read out an email from UU confirming that the slide shown at this presentation confirming legacy funding already spent was highlighting areas where UU have invested money prior to commencing construction activity on the West Cumbria Project. This work is completely separate from the Community Legacy Pot that will compensate communities during construction. The Community Legacy Pot is untouched and will be live from week commencing 17th Jan 2018.

UU confirmed that they cannot disclose spending to date as it is confidential. Any agreement to sponsor an event (as per the slide in the presentation) is confidential.

**Action: Clerk to seek clarity from UU on the exact amount in the legacy fund.**

**Action: Clerk to chase up UU on a response to the question raised in November regarding when the Applethwaite Compound will be reducing in size/closing/be reinstated to its previous usage?**

1. Legacy Fund

The Clerk confirmed that an email has been received from CALC regarding the Legacy Funding confirming that the criteria for applications has been confirmed and a press release will be forthcoming in due course.

The fund will be available throughout 2018-2020 but it is expected that the majority of financial support will be awarded in the first 2 years. With less than 20% being available in year 3.

Individuals will not be supported.

There will be two types of grant:

Strategic- between 10-30k and will support locally based community activities that maybe multi-year. These should address an issue that can improve the way the community based organization operates or delivers its service.

Community grants- Up to 10k for projects located close to the pipeline which have a lasting community wide benefit. These are likely to be one off grants. Particularly interested in projects that are volunteer led/grass roots initiative.

**Action: Clerk to forward the information to all councilors**

**Action: Clerk to ask Cath Johnson at the LDNPA if they are still intending to pursue a round Thirlmere Multi-User Route.**

**Action: Clerk to seek clarity from Cumbria Community Foundation/UU on who will sit on the grant decision making panel**

1. Planning applications for consideration

**Ref: 7/2017/2338**

Location: Underscar Manor, Underskiddaw, Cumbria

Proposal: Garaging for 6 cars, access forecourt utilizing existing entrance, and undercroft grounds equipment storage area.

**Resolved** by all present that Underskiddaw Parish Council object to this application on the grounds that it would be visually very imposing on a currently green/open area of the site. The proposed structure will also appear very high as it is being constructed at the highest point of the site level with Gale Road, resulting in the structure being very obvious.

Finally the Parish Council query the access route to this proposed location, involving vehicles making the very tight turn up Gale Road, why can’t access be created within the applicants own site via the preexisting driveway.

**Action: Clerk to submit these comments.**

**Ref: 7/2107/2321**

Location: Land adjacent to the A66, 60m east of Crosthwaite Roundabout Keswick

Proposal: New temporary access off the A66 and pipeline re-alignment associated with planning application ref 7/2016/2027.

**Resolved** by all present that Underskiddaw Parish Council fully support this application as the creation of this compound and access that should have been in place a year ago should reduce the need for the very large Applethwaite Compound.

**Action: Clerk to submit these comments.**

**2018.09 Cumbria Association of Local Councils**

1. It was noted that the next CALC meeting will be held on the 20th January 2018.

**2018.10 Members Reports**

1. Derwent 7- It was noted by those present that the Derwent 7 is struggling and that a final decision on the future of the Derwent 7 would be taken following discussion with ABC as the funder of the group.
2. Village Hall- Cllr J Boniface confirmed that she had attended the recent Village Hall Meeting. Points of interest for the Parish Council were confirmed as:

- The Village Hall are intending to apply to the UU Legacy fund for funding to support works in or around the Village Hall (subject to the application process).

-The Village Hall Committee expressed concern that Parish Council meetings were held in the afternoon resulting in those that worked in the Parish being unable to attend meeting.

**Resolved** by all present that the Clerk try and find a mutually convenient date for the May meeting to be held in the evening to test if more people attend at a later time of day.

**Action: Clerk to look into this.**

**2018.11 Date & Time of the Next Meeting**

 20th March 2018 at 14:00 in Underskiddaw Church Rooms.

Meeting Closed at 15.05

Matters raised after the meeting

Cllr Boniface informed the meeting that the Underskiddaw Church PCC were considering the erection of a small metal cross on either end of the Church Building, which may or may not be lit with a solar light. Cllr Boniface asked for councilors feedback on such an idea.

It was noted that whilst Councillors had no objection to the crosses being sited, parish councilors felt that the lighting of the crosses would be a step to far in what is currently a dark skies area of the Parish.