**UNDERSKIDDAW PARISH COUNCIL**

**MINUTES OF THE MEETING held in the Underskiddaw Church Rooms on Tuesday 21st November 2017 at 14:00**

**PRESENT :** Mr J Wilson (in the Chair), Mrs B Bulman, Mr C Corder, Mr I Hall, Mrs J Boniface, Mr T Gibbs, Mr T Ryan

In attendance:

Becx Carter- Parish Clerk

Sean Mooney- Principal Project Manager- West Cumbria Pipeline Project (United Utilities)

Sean Greenwood-Project Engineering Manager- West Cumbria Pipeline Project (United Utilities)

Andrew Roe- Planning Performance Agreement Manager (LDNPA)

Dan Hunt- Environmental Adviser (LDNPA)

Deborah Marsh- Leader Third Party Co-ordinator- (United Utilities)

Collette Flynn- Customer Care Manager- (Farrans Roadbridge)

Mr M Bulman

Dr T Donaldson

Mrs Donaldson

**2017.59 Apologies for absence.**

**Resolved** that apologies be noted from A/BC Cllr M Grainger

**2017.60 Minutes of the 12th September 2017**

**Resolved** that the minutes be signed as a true and accurate record by Cllr J Wilson in his role as Chair of the meeting.

**Action: Clerk to upload minutes to website.**

**2017.61 Declarations on Interest.**

No declarations of interest or requests for dispensations were received.

**2017.62 Public Participation**

Dr T Donaldson raised a number of issues:

* Many of the water valves/fire hydrants along the top road have been damaged/blocked/covered by mud when the road was used as a diversion during the A591 closure. They need to be cleared and re marked so they are accessible.

**Action: Clerk to contact Cumbria County Council Highways regarding this matter (including the sweeping of the road & clearing of all gullies)**

* The footpath sign/public right of way sign for the Skiddaw Path is missing

**Action: Clerk to contact the LDNPA regarding this matter**

* Condition of Millbeck Road, is an ongoing concern.

**Resolved** that it be noted that following repeated contact made by the Clerk to Cumbria County Council Highways team some patching has taken place and the entire length of Millbeck Lane is scheduled for surface dressing in 2018/2019.

**Action: Clerk to check with CCC and circulate information to all councillors once this has been formally approved along with the anticipated quarter in which these works will take place.**

**2017.63 United Utilities & LDNPA Update**

A presentation was delivered by Mr Sean Mooney (New Project Manager for the UU Pipeline Project replacing Mr Carl Saunders who has moved to a new job elsewhere in UU) and Mr Andy Roe & Mr Dan Hunt of the LDNPA. A summary is provided below along with a record of the Questions & Answers raised at the end of the presentation.

**Action: Deborah Marsh to forward a copy of the presentation on the Clerk for distribution to Councillors for information.**

*Presentation:*

* The need for the project is rooted in the loss of the abstraction licence for Ennerdale, Crummock, Overwater & Chapel House from March 2022. Currently 50 Mega Litres a day are abstracted from these sources. The Thirlmere Link Main will allow 80 Mega Litres a day to flow to the Bothel Treatment Works.
* Year 1 works have included making a start from the River Greta to Scarness and work to the South of Bassenthwaite. There have been a number of challenges identified and as a result works are now taking place to ‘winterise’ a number of the uncompleted year 1 sites to make them safe/stable until Year 2.
* Winter works- over the coming months work will be commencing in the Keswick Area with shafts & tunnel construction specific to the River Greta Crossing (Sheep Dog Field-Sorting Office Field)
* A591 Closure- The original proposals had this as a 12 week closure, following community and local business response this has been revised to a 6 week closure, with 24 hour working in places. The work is currently entering the start of week 4, with all the pipeline now in the ground and work on the shallower depth ‘ducting’ being completed. Works will then commence on replacement of drainage and the road. The aim is for these works to be completed within the currently agreed 6 week road closure.
* Positive Points: Over 155,000 man hours have been worked with no accidents. A number of planning conditions have been discharged/satisfied. 40km of pipe has been procured, and 22km has been shipped from Spain to Workington dock yard and then shipped to site with no complaints e.g. regarding vehicle movements. 14 contractors compounds/lay-down areas have been enabled. 17km of pipe is in the ground. Over 175,000 cubic metres of soil has been excavated at Williamsgate Waste Water Treatment Works (WWtW), and 40 plus water crossings have been completed.
* Negative Points: Lessons have been learnt regarding the weather and associated environmental impacts in particular regarding the timings of works and planning relating to weather patterns. The project in Year 1 has been reactive, rather than proactive with Underskiddaw Parish Area being the first area worked on many ‘lessons have been learnt’.
* The amount of work required in the discharging of planning conditions had been underestimated
* A66 Compound delays have caused knock on impacts within the project e.g. larger compound at the bottom of Applethwaite Lane.
* Road closure extensions e.g. Applethwaite Lane/Bridgefoot have caused issues on a local basis, and UU have learn going forward that matters such as this should have an over cautious timescale allocated and then it is seen as a ‘bonus’ locally if roads are re-opened quicker.
* Communications- Resources have been increased on communications. This has proved to be a challenging process for the project. They have reviewed the communications strategy, and are now holding regular drop in sessions (now fortnightly).
* Year 1 work in U/S has now stopped due to unprecedented weather and other delaying issues. As such the work has now stopped and winterisation plans are being put in place to allow work to resume next year.
* Environmental Controls- Andy Roe and Dan Hunt have been bought on to the project after the planning permission was granted. They have been responsible for the collating of the environmental information from the many authorities. Due to the volume of information broad principles have been created on how to deal with the project rather than specific site information. These have been based upon the many scientific studies done to look at the ecological impacts of the project.
* One of the key areas of work has been via the Unilateral Agreement which looks at a way of working going forward. This is overseen by a steering group made up of technical agencies (e.g. Environment Agency, Natural England, Cumbria County Council etc).
* Once the over-arching principles had been formed the project was then broken down into smaller sections looking at field by field plans with all environmental issues and mitigation measures for each field detailed on them.
* This approach has encountered difficulties due to the late start during 2017 and associated weather delays, at the same time field plans were being submitted on a daily basis for the next fields to be worked, this has provided to be too burdensome in terms of personnel time. This has been noted as a lesson learnt and other ways of managing the submission of field plans are being looked into for Year 2 so that specialist groups get longer to review the plans.
* The LDNPA have pushed UU to set up better communications with all parties involved.
* There have been issues that have been problematic to deal, including some formal complaints that were submitted. Once a formal complaint was submitted the LDNPA have two choices on how to proceed, either deal with it via formal planning enforcement or by informally discussing matters with UU. This is the route that has currently been taken to allow for rapid resolution of problems.
* Dan Hunt confirmed that the main issues are around water, drainage, mud and site appearance/tidiness. The weather has compounded issues regarding rainfall & mud egress from the sites.
* The ecological controls on the sites are very high given the SSSI & SAC status of Bassenthwaite & River Derwent catchment area. To monitor the impacts on the areas each contractor has an ecological clerk of works who monitor the ecological issues and modify the plans as required. The ecological clerks are on site on a daily basis to monitor things like water quality and sediment run off.
* 18 different codes of practice have been produced regarding how to design this project with a minimal environmental impact.
* Water quality monitoring is on-going especially with regard to silt levels. In addition there are permanent monitoring stations to give a ‘bigger’ picture on the project.
* Site Inspections have been on-going with over 40 done on the project this year. All involved are keen to ensure that lessons are learnt from this 1st year so that the same problems don’t occur next year.
* UU are now in the process of producing winterisation plans for all sites to ensure the sites are made safe as possible during the winter for environmental reasons e.g. ensuring the soil/mud isn’t washed off site. UU are responding to any issues as they arise, and on some sites are trailing alternative technologies (flocking to settle sediment)
* Restoration will take place in the spring/autumn following onsite workings being completed, UU will then monitor the sites for 3 (?) years. The LDNPA main objective is that after a 3-5 years the general public shouldn’t know the project has occurred.
* On a wider scale the application for the Castlerigg Tunnel has been submitted and it is hoped it will be considered at the planning committee meeting on the 6th December. If this is approved the contactors aim to start tunnelling early/mid next year.
* Year 2 plans- the work will pick up in places like U/S where the works were left at the end of yr 1. In addition to this there will be the year 2 scheduled work commencing, with a significant presence around the Keswick area (with 4 tunnels to construct: Castlerigg, Greta, Chestnut Hill, and one other). Year 2 will also include the completion of the pipe work at the Castle Inn on to the treatment works. In addition the construction of reservoirs will commence in Year 2.
* In terms of overall timescales, the aim is to have water flowing to Bridge End by march 2020, with commissioning of the plant starting in 2020 with water supply starting in 2022.
* Legacy Fund: This will be managed by Cumbria Community Foundation- It will be open to anyone impacted by the delivery of the West Cumbria Suppliers Project. Applications will be accepted from Dec 17. Details of the fund will be circulated to all via the normal communication methods.
* In addition a separate woodland/tree planting fund will be managed by Cumbria Woodlands.
* Of the undisclosed legacy fund figure (Mr Mooney was unable to confirm a figure) circa 1.8million has already been spent on a number of projects over the past 2 years within the county:
  + - Underpass at Thirlmere to facilitate cycleway and open up Thirlmere
    - Copeland initiatives including a skills & deprivation officer
    - Sponsorship of various events in Cumbria
    - Sponsorship of Calvert Trust- Go Herdwick
    - Sponsorship of a number of local events in Under Skiddaw
    - Provided an education officer providing water and environmental information to schools
    - UU have signed us as World Heritage Site Status Partner
* UU have a commitment to continue to engage with relevant councils, and have a stake holder management group covering many organisations.

**Action: United Utilities to include the Keswick Tourism Association logo on their stakeholder slide.**

*Question & Answers*

Q: If you (Andy & Dan) are full time on managing the environtmental and planning performance side of this project who is covering for you in your day to day role at the LDNPA e.g. planning applications & enforcement?

A: The main planning team on this remain as per the application (Kevin Richards is the case officer, and Dave McGowan is the overall planning department manager) Andy & Dan have been taken on by the LDNPA in ‘new/additional’ roles to undertake this work. The LDNPA are receiving funding for these ‘additional’ roles from United Utilities. Therefore there has not been a loss of capacity in the standard LDNPA teams.

Q: Who are members of the ‘steering group’ mentioned regarding the overview of environmental compliance etc? How is it formed? Where were the members recruited from? How many local people with local knowledge are a member?

A: It was set up to recognise the statutory consultees that had to input into the process and is made up of technical experts, United Utilities , contractors & environmental specialists.

Q: So the steering group doesn’t have any local/community representation?

A: No, this is not the purpose for which it was designed. It is made up of those with technical expertise, though some of these do have local knowledge e.g the local Natural England representative. It is a technical officers group not a community engagement group.

Q: Is there a community engagement group?

A: No, this is done via meetings such as this one and the drop in sessions. Deborah Marsh also confirmed that once the work starts in Keswick they were hoping to have a team member present in the ‘interactive drop in space’ in Keswick one day a week to answer questions.

Q: How soon can local residents look forward to the A591 compound at Underskiddaw being removed?

A: It will be utilised until the reinstatement is started due to the delays with the main A66 compound and permissions. In terms of a rough timescale Sean Mooney confirmed he would hope that the compound would be being removed towards the end of next season (Autumn 18). Mr Mooney confirmed that he hoped the depot would start to reduce in size once the A66 compound was functionining in May/June next year.

**Action: Mr Sean Mooney to confirm to Underskiddaw Parish Council via the Clerk a timescales for the commencement of restoration of the compound site, and timescales for it reducing in size once the A66 compound is open.**

Q: The A591 compound is now a major compound due to the A66 delays, what lessons have been learnt from this? Will it reduce in size/scale once the A66 one is finally in place?

A: The LDNPA confirmed that this delay was a surprising one as during the planning process Highways England hadn’t raised any concerns re this compound/access yet when the permission request was submitted it was turned down. It was an unforeseen eventuality. UU did acknowledge that once again this was a big lesson learnt and they will be looking more carefully at compound locations/permissions in future working areas of the pipeline.

Q: Will you be more in communication with local residents/councils on the ‘smaller’ matters that may appear small to the project but to local people are significant e.g. the extension to 24 hour working on the A591, the repeated extensions to working times on the Applethwaite section. These all seemed to be passed by the LDNPA with no community consultation at all?

A: The LDNPA noted this and took this on board as feedback from the community. However they noted that due to the timescales it would not be possible to do a full community consultation via the normal planning routes.

Q: In terms of lessons learnt, please confirm that you have taken on board that a compound should not be sited in close proximity to residential dwellings, due to the large amount of low level noise (beeping from reversing vehicles), light pollution from the security lights etc?

A: Yes this is another lesson learnt and UU will be reviewing the ‘siting’ of compounds in the future. In addition UU noted that they need to get better at being proactive and not reactive to issues. The comments regarding proximity to local dwellings were also noted.

Q: The little monitoring kiosks that are appearing along the route, can these be clad in the same ‘plastic’ stone cladding that was installed on the Keswick Waste Water Treatment Works last year which has provided very successful in reducing the visual intrusion of this site?

A: LDNPA confirmed that it is a planning condition that appropriate and approved (by the LDNPA) cladding has to be used on the kiosks. Andy Roe noted the desire of the Parish Council to have a similar cladding used to that on the WWtW. Andy asked that UU consult with the Parish Council prior to submitting cladding options for the UU Kiosks to the LDNPA.

**Action: UU to send through options/proposals for the Kiosk cladding to the Parish Council for consideration prior to applying for planning condition compliance from the LDNPA.**

Q: Have the residents of Calvert Way been informed of the imminent commencement of tunnelling works next to their homes, they are part of U/S Parish area and the Parish Council are keen to ensure they are aware of the works.

A: A letter drop was undertaken about 6 weeks ago, along with representatives knocking on doors to verbally discuss the project with anyone who wished.

**Action: In future UU to provide copies of letters distributed to any resident of the parish to the Parish Council for information/reference and for wider circulation if required.**

Q: What impact will the tunnelling have on local residents, noise, vibrations etc?

A: Vibration monitoring will be in place, however any impact will be very minimal as the tunnelling machine will be working circa 15m below ground. There will be limited noise associated with the tunnel boring other than the above ground works e.g. cranes/spoil removal and transportation etc. The biggest impact will be the vehicular one of the tunnel cladding pipes being brought to site and spoil being removed. The tunnel will operate 24/7 but the aim is to ‘stock pile’ materials and spoil at the surface to reduce the traffic during the night.

Q: What is the size of the tunnel?

A: The tunnel itself is 2.4m diameter with the water pipes being installed inside this.

Q: Has this tunnel boring machine been used before? Or are we going to be in the same situation next year regarding ‘lessons being learnt’?

A: The contractors appointed for this work are international experts who have done previous UU tunnelling projects.

Q: Where will the spoil be going?

A: UU aim to re-use as much as possible but with the tunnelling machine being used the spoil will need to be ‘graded’ and so will need to be moved off site. This will be via Brundholme Road until the A66 compound and access route are finished.

Q: What is the cubic meterage of the under Greta Tunnel? And the cubic meterage of the expected spoil/waste? Amount of vehicles required to move it?

**Action: Mr Mooney confirmed he didn’t have this information with him and would confirm it in writing to the Parish Clerk for distribution.**

Q: One of the issues that U/S Parish Council have had for many years with UU (over the Keswick WwTW has been the constant change of personnel) this appears to be starting again on this project with the change from Carl Saunders to Sean Mooney, David Baines no longer being present etc. Are the key personnel now staying for the delivery of the project?

A: Mr Mooney confirmed that he was expecting to stay, and confirmed that both Carl & David were still available if required. Also John Hilton Project Director is still in place if required. Mr Mooney confirmed to the meeting that in his opinion it is the position not the person that is in it.

Q: Underskiddaw Parish Council have been guinea pigs as a geographical area and as a Parish on this project as mentioned during the UU presentation a number of times ‘lessons have been learnt’ this is at the expense of the local residents within Underskiddaw Parish. Following the September Parish Council meeting the Parish Clerk wrote to UU asking for a contribution towards remuneration for the significant amount of extra work that she had done over the past 6 months on this project as the Parish Council don’t feel that parishoners should be subjected to an increased precept to fund this extra work incurred as a direct result of the West Cumbria Pipeline Project. As confirmed during the presentation UU are funding the LDNPA to employ additional officers to deal with the environmental and ecological impacts of the project so why was this request from U/S refused. Underskiddaw Parish Council would like to ask UU to reconsider this request.

A: Mr Mooney confirmed that he would look at the letter again if it was resent to him.

**Action: Clerk to re-send a copy of the letter to Mr Mooney.**

Q: Can you confirm the remaining legacy fund to be administered by Cumbria Community Foundation is £650,000 not the circa 3million that was mentioned during the initial consultation event held at Embleton Village Hall. The 3 million would have been less than 1% of the total predicted cost (330million) the £650,000 would be 0.197% of the project cost. Is this legacy fund in UU opinion adequate to compensate a World Heritage Site & a National Park for this level of disruption?

A: No comment on the detail of the figures. However Mr Mooney confirmed that circa 1.8million had already been spent on the items detailed on the presentation. The funds that are remaining from the undisclosed legacy figure will then be administered by CCF after due diligence has taken place.

Q: What were the ‘local events’ that have supposedly taken place within Underskiddaw?

A: The relevant officer wasn’t present at the meeting.

**Action: UU to confirm in writing to the Clerk for further circulation the detail of the spending to date from the legacy fund, including detail on the ‘local events held’.**

Q: If a business feels it has been affected during the process can you explain the process for claiming compensation/loss of profit and are businesses being contacted to explain the process?

A: Information is available on the website, and UU have the information with them at the drop in sessions that they are holding. In addition leaflets have been provided to any businesses directly impacted by the A591 closure. The leaflets signpost businesses to contact the UU Legal Team.

Q: Is there a geographical size radius for businesses to be considered for compensation?

A: Yes there is a deliminiting area defined by the Water Industry Act. E.g. If you are within the road closure area then you would get compensation if you are outside of the road closure area and could be accessed via a diversion then compensation wouldn’t be received. However UU are considering applications to this fund on a case by case basis.

Cllr J Wilson thanked UU for attending.

**2017.64 Update from other bodies**

*ABC, CCC & LDNPA***-** Not present

*Police Report-*The Clerk informed all Councillors that a new method of liaising with Parishes is being considered, via a 10 weekly meeting to be held at Cockermouth Police station which councillors can attend to get updates/ask questions of the relevant PCSO.

**Action: Clerk to circulate date of the forthcoming meeting to all councillors once received.**

**2017.65 Clerks Report**

All matters were covered in the Clerks written report circulated to all councillors prior to the meeting.

1. **Grass Cutting Areas**

Cllr J Wilson had prepared a list of areas covered by the current grassing cutting contractor these were agreed as:

War Memorial- Cut grass & keep area tidy

Millbeck Bus Shelter-Cut grass & keep tidy

Applethwaite Bus Stop-Cut grass & keep tidy

Thrushwood Bus Stop-Cut grass & keep tidy

Keep an eye on drain above Sydneham House

General drain clearing & overhanging brushwood on verges.

It was noted by the Council that whomever had been cutting hedges at Millbeck has been allowing the cuttings to fall on to the road and block/cover drains etc.

1. **Footpath at Calvert Way**

**Resolved** by all present that concern be raised with Keswick Town Council on behalf of residents of Calvert Way that there is currently no safe pedestrian access on and off the site in the direction of Station Road.

**Action: Clerk to raise this with Keswick Town Council as whilst the site is within the U/S Parish the road and access routes are within the Keswick Town Council area.**

1. **Parish maintenance**

Cllr T Gibbs noted concern regarding a pipe that is visible on the surface and appears to be corroding allowing the cables inside to become visible.

**Action: Cllr J Wilson to take some photos and send them to the Clerk for reporting via HIMS.**

**2017.65 Finances**

1. *Bank Balances*

**Resolved** that these were noted as:

Current Account £6,803.10 on 4th November 2017

Money Manager £2,626.79 at 30th October 2017

1. *To approve the Bank Reconciliation and Spend Against Budget Reports*

**Resolved** by all present that the Bank Reconciliation and Spend Against Budget Reports for November be approved and the Cllr J Wilson be authorised to sign the Bank Reconciliation as a true and accurate record.

1. *Approval of Cheques*

**Resolved** that the following cheques were approved by all present and signed by Cllrs Wilson & Boniface.

Wreath Poppy Wreath £17.00

BDO Audit Fee £36.00

CPRE Membership Fee £36.00

Becx Carter Expenses £64.39

HMRC PAYE Qtr 3 £101.40

Becx Carter Salary £406.04

Andrew Wilson Grass Cutting (July-Oct) £560.61

Crosthwaite Church Room Hire £20.00

**Action: Clerk to process the above payments**

**Resolved** by all present that a further donation of £33.00 be made to the Royal British Legion. The Cheques was signed by Cllr Wilson & Boniface

**Action: Clerk to process the above donation.**

1. *To receive and adopted the external auditors report for 16-17*

**Resolved** that the completed unconditional audit be noted as received and advertised as per the legal requirements.

**Action: Clerk to upload the audit forms to the website**

1. *Request for Donation Great North Air Ambulance*

**Resolved** by all present that a donation of £100 be made to the Great North Air Ambulance.

**Action: Clerk to pay this donation.**

1. *Consideration of Draft Budget for 18-19*

The draft budget was noted as received but no decision can be made until the outcome of the Local Government Technical Finance Settlement is known.

**Action: Clerk to agenda the matter for the January 2018 meeting.**

**2017.66 Lake District National Park Authority**

Unless listed below no planning applications or decisions had been received.

1. Decisions

**Resolved** by all present that the below decision be noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Address** | **Proposal** | **Decision** |
| 7/2017/2185 | Sunny Grove, Millbeck, Keswick | Extensions and alterations to dwelling | Approve with conditions |
| 7/2017/2180 | Manesty, Applethwaite | Side extension to create a new utility room & dining area | Approve with conditions |
| 7/2017/2127 | Keswick Garden Centre, Keswick | Change of use from café to single holiday let | Refused |
| 7/2017/2202 | Borrowdale View, Keswick | Proposed car port | Approve with conditions |
| 7/2017/2229 | Underscar Manor, Underskiddaw | Tool/potting shed to facilitate kitchen garden and vineyard | Prior approval not required |
| T/2017/0163 | Calvert Way, Keswick | W1-Crown lift trees 4-5 metres and prune to create clearance from buildings | Approved with conditions |
| 7/2017/2230 | Ormathwaite Farm, Ormathwaite | Replacement of 7 no single glazed timber sliding sash windows to south west elevation | Refused |
| 7/2017/2152 | The Old SmokeHouse, The Forge | Repair works to river embankment following damage caused by Storm Desmond. | Approve with conditions |

1. Sewage Works

**Resolved** by all present that the cladding of the structures and the new planting undertaken during the winter of 16/17 have significantly improved the visual appearance of the site.

**Action: Clerk to remove the matter from future agendas and replace it with a standing agenda item regarding the United Utilities Pipeline Project.**

1. United Utilities Pipeline Project

It was noted by the meeting with disappointment that the LDNPA had refused to grant a TPO on the Underskiddaw Skiddaw Oak and other Burr Oaks as requested.

1. Planning applications for consideration

**Ref: 7/2017/2208**

Location: Flat 2, Oakside, Keswick

Proposal: Alterations and extensions to existing detached garage to form studio office and storage for use with flat 2 Oakside.

**Resolved** by all present that Underskiddaw Parish Council have no comments relating to this application.

**Action: Clerk to submit these comments.**

**Ref: 7/2017/2189**

Location: Crosthwaite Conference Centre, Church Lane

Proposal: Temporary use of agricultural fields to accommodate campers and caravans attending the Keswick Convention

**Resolved** by all present that Underskiddaw Parish Council have no comments relating to this application.

**Action: Clerk to submit these comments.**

**Ref: 7/2017/2295**

Location: Ormathwaite Farm, Ormathwaite, Keswick

Proposal: Replacement of 7 no single glazed timber sliding sash windows to South West Elevation with 7 no double glazed timber sliding sash windows

**Resolved** by all present that Underskiddaw Parish Council have no comments relating to this application.

**Action: Clerk to submit these comments.**

**Ref: 7/2017/2273**

Location: Underscar Manor, Underskiddaw

Proposal: Re-configuration of landscaping, including parking and entrance and grounds fronting west facing elevation.

**Resolved** by all present that Underskiddaw Parish Council have no comments relating to this application.

**Action: Clerk to submit these comments.**

**2017.68 Cumbria Association of Local Councils**

1. The notes of the meetings held in Sept 17 and on the 10th October 2017 were noted as received.

**2017.69 Members Reports**

1. Village Hall- No update received.

**Action: Clerk to contact the Village Hall for a list of all meeting dates for the next year to enable it to be circulated to all councillors in advance.**

1. Derwent 7- It was noted by those present that the Derwent 7 is struggling and that a final decision on the future of the Derwent 7 would be taken following discussion with ABC as the funder of the group.

**2017.70 Date & Time of the Next Meeting**

16th January 2018 at 14:00 in the Church Rooms.

**Action: Clerk to add the issue of footway provision for residents of Calvert Way accessing Keswick to the November Agenda.**

Meeting Closed at 14:50