

**MINUTES OF THE MEETING (being the Annual General Meeting) HELD IN THE
VILLAGE HALL MILLBECK ON Tuesday 21 May 2013 at 2.30 pm**

PRESENT : Mr J Wilson (in the Chair) Mrs J Boniface Mrs B Bulman Mr C Corder Mr T Gibbs Mrs K Hind & Mr T Ryan

In attendance : Clerk. Dr Donaldson

2013.28 **Election of Chairman and Deputy Chairman**

Councillor J A R Wilson was unanimously elected Chairman and he signed his Declaration of Acceptance of Office. Councillor J Boniface was unanimously elected Deputy Chairman.

2013.29 **Apologies for absence** None required

2013.30 **Minutes** The Chairman was authorised to sign the Minutes of the last meeting, held on 18 March 2013.

2013.31 **Declarations of Interest**

Members were asked to declare any interest in any Agenda items and no such interest was declared.

2013.32 **Opportunity for Public Participation** Dr Donaldson raised the subject of the white line at the junction by the Village Hall. He was assured that this was on the Schedule of Works discussed with Cumbria Highways.

2013.33 **Election of Representatives**

Councillor Corder was appointed to be the Representative on the Village Hall Committee given his Chairmanship of the VHC and Councillor Boniface was thanked for her hard work on this role previously; Councillor Bulman felt it was time to give up the representation on the Neighbourhood Forum, and Councillor Ryan agreed to undertake this; Derwent 7 had revived but was in a delicate state, and the Chair and the Clerk would continue to attend meetings. Maggie Climie had agreed to continue to represent the Parish's interests about pursuing higher speed broadband as long as required and thanks were expressed to her for this.

2013.34 **Review of Policies and procedures**

The Council reviewed its policies and procedures as follows :

(i) Standing Orders : re-adopted (ii) Financial Regulations : re-adopted (iii) Freedom of Information Scheme : re-adopted. (iv) Terms of Reference of Planning Committee : re-adopted (v) Consultation Policy (General) : re-adopted (vi) Risk Assessment Policy - re-adopted. (vii) Model Code of Conduct : left in place pending issue of New Model Code to be adopted when available' (viii) Floral Tributes : re-adopted (ix) Protocol for Internal Audit : re-adopted (x) Review of Effectiveness of Internal Audit : adopted. Up-date sheets were handed out for the Councillors' files – Councillors Corder and Ryan did not have copies of documents and folders

2013.35 **Finances**

(i) The Bank mandate was reviewed and the Chairman Cllor J Wilson, Deputy Chairman Cllor J Boniface and Cllor B Bulman would remain as signatories.

(ii) The Statement of Account for the year ended 31 March 2013 which had previously been circulated was approved. The Council considered the questions in Section 2 of the Annual Governance Statement and agreed that all should be

answered in the affirmative and that the Statement should be signed by the Chairman, and the annual Return submitted. It was reported that the Internal Auditor had completed and signed the internal audit statement.

(iii) It was agreed that Mr David Bennell should be re-appointed as the Internal Auditor for the current year.

(iv) It was reported that the first instalment of the Precept (£1500) had been received; an additional amount of £128 had been received, being half the government Subsidy (£110), and half the gross grant (£17).

(v) The Insurance Premium for the Insurance Policy with Zurich had risen by £4 and it was resolved to insure this year again with Zurich insurance. Accordingly it was Resolved to approve the signing of the following cheques :

Zurich for insurance £379.11; CALC subscription £123.50 ; Village Hall Committee £62.50 for a variety of hirings over the past 18 months; Andrew Wilson for clearing roads and drains £85; Website expenses – hosting fee £43.06; CPRE Subscription £30; Clerk's expenses £74.50 (stamps, printer ink, paper).

The question of Donations was deferred until inquiries could be made about the possibility of making a donation to First Responders.

The Clerk was authorized on receipt of a bill for £400 + VAT relating to the Information Board to arrange for a cheque to be signed and sent in payment.

(vi) It was agreed that CVS be asked to continue doing the payroll for the coming tax year.

(vii) The discussion of Parish Repairs focused on the state of the roads. A councillor had received an email about the state of the garden at the Towers, and the Clerk was instructed to reply to the effect that it was not within the powers of the Parish Council to spend any money on this private property.

2013.36

Sewage Works Landscaping

The current situation was reported : United Utilities were proposing to replace the tall lamp standards with short bollards. They had also prepared a new landscaping plan. There was to be a meeting on 23 May 2013 with the Project Officer , and the PR lady to discuss this on site.

2013.37

Lake District National Park Authority

(i) Application 7/2013/2104 Sewage Works : erection of Kiosk to house control mechanism. The Kiosk would be on the mound which was already the subject of concerns to be addressed at the meeting referred to in 2013.36. It was agreed to defer a response until after this had been discussed with United Utilities

(ii) Decisions 7/2013/2019 Little Dodd Garden Centre – house. The building of a house on the Garden Centre site had been approved, subject to a number of conditions designed to ensure that the use of the house and the business remained linked.

7/2013/2191 Garthorpe Approval for local needs housing in the grounds of the main house. Only a small portion of the land belonging to the main house lies within Underskiddaw, and the building site itself was in Keswick.

(iii) Partnership Forum A report was received on this meeting, and the Clerk was instructed to comment on some or all of the 7 principles of the National Park Partnership, sending a draft round first for comment.

2013.38

Highways

Considerable disappointment was expressed that, other than some initial emergency work, no response had been received to emails and telephone messages requesting a timetable for dealing with matters agreed. Clerk to push strongly for a response, and

indication of intention, particularly in relation to flooding on Terrace Road from inadequate drains. The condition of the road from the Village Hall down to Crookelty had deteriorated considerably and this should be mentioned.

It was also agreed that the question of controlling speed along the A591 should be pursued.

2013.39

Cumbria Association of Local Councils.

The government was not urging Councils to adopt Unitary Government schemes but CALC were interested in Councils' views – Clerk to write to express support for rationalisation of activities such as Payroll, and highway matters.

2013.40

MRWS

The Government had issued a “Call for Evidence” seeking views on how the process of looking for a site for a GDF could be improved – albeit the Government still believed that the Voluntary Approach was the right one. The Council agreed its views had not changed, and that geological suitability was key – Clerk to write a response accordingly.

2013.41

Keswick Business Plan

Parishes surrounding Keswick had been asked to give views. Clerk to write to suggest that KTC should if possibly use the localism agenda to take over the public toilets, and improve them and charge for use in order to maintain them. Local control over car parking would also be desirable.

2013.42

Members' Reports

Website Information now up to date and March Minutes, now approved could go on. Agreed only latest Newsletter should go on. Agreed to keep MRWS information on in view of the subject being revived.

Village Hall Committee Programme of social events being successful with more to come. Members of the public had requested to be kept informed regarding hydro project, and financial situation relating to it.

2013.43

Annual Parish Meeting had been well attended, with good speaker Adrian Holme from Fire Service. Residents had raised concerns regarding flooding on Terrace Road in heavy rain, Crosthwaite Meadow, and height of new Information Board.

2013.44

Meeting Dates

The next meeting would be on 16 July 2013 as planned. At Clerk's request the date of the September meeting was changed to Wednesday 11 September 2013 at 2.30 pm.