

**UNDERSKIDDAW PARISH COUNCIL**

**MINUTES OF THE MEETING held in the Underskiddaw Village Hall on Tuesday 17<sup>th</sup> March at 2.30pm**

**PRESENT** : Mrs J Boniface (in the Chair ); Mrs B Bulman; Mr I Hall; Mr Chris Corder; Mr Tom Ryan; Mr Tony Gibb

In attendance : Becc Carter Clerk. Mr T Donaldson (Resident), Dr Geoff Davies (LDNPA member for Allerdale Parishes), Maggie Climie (Resident), Cath Johnson (LDNPA Area Ranger Northern Distinctive Area), Marion Fitzgerald (A/BC Councillor)

**2015.18** **Apologies for absence.** Cllr Jim Wilson

**2015.19** **Minutes** The Chairman was authorised to sign the Minutes of the last meeting held on the 20<sup>th</sup> January 2015 as a true and accurate record.

**2015.21** **Declarations on Interest.** The Chairman requested Members should declare any interest they had in any of the Agenda items.

Cllr J Boniface declared an interest in Item 5. Cllr Boniface had set up the original website.

**2015.22** **Update on LDNPA matters from Dr G Davies (LDNPA Member for Allerdale Parishes) and Cath Johnson (Area Ranger for Northern Distinctive area)**

Dr G Davies provided an update on the actions attributed to him from the January meeting (minute number 2015.08):

-Issue of response letters to planning application comments. The LDNPA have confirmed that they always send out an acknowledgment of some form (either email or letter depending on how initial contact was made). Following the queries raised by U/s Parish Council some modifications have been made to this letter. Copy of the new & old letter was lodged with the clerk if anyone wishes to view them). This letter encourages people to keep a track of individual planning applications via the website, and provides information within the letter on how to do this. Dr Davies confirmed that he had also raised some concerns regarding the website with the relevant personnel at the LDNPA regarding its availability and information discoverability.

-Why are letters of objection (and support) not uploaded to the LDNPA website (as they are with the ABC website)?. This issue has been raised by at least one other parish, and is a longer term issue as there are some technical questions around the development of the website.

-Dr Davies also reported that the Northern Distinctive Area team have undertaken a site visit of the UU Thirlmere Pipeline route and travelled the length of it. There is now a reasonably clear idea of where the route will go, one of the key things that they discovered was that the working area is going to be 45m wide.

Cath Johnson (Area Ranger) provided the following update:

A map showing the different areas was tabled and is a link to view the map can be obtained from the clerk.

-The distinctive areas are used for management purposes for the park. Within the Northern Area the staff are: Cath (Role encompasses being the first point of contact for communities with concerns around environment, recreation, access, and projects not related to planning), Project ranger –Scott Henderson (delivers landscape scale projects on the ground, including access, recreation and environmental), Larry Cowper (Rights of Way ranger including improvements and maintenance), and a number of field rangers to do the day to day work.

- Cath notified the meeting that UU Site Visits for the Thirlmere Water Link project is open to anyone

**Action: Cath to provide contact details to Becx for the relevant person to arrange such a visit**

-The route is at the moment still only an indicative route depending on landowner permissions, and test drilling.

- The working area will be 45m wide to allow for working area for contractors, machinery etc there will also be compound areas (though these are subject to permissions being granted). The LDNPA is working with UU to try and raise awareness/mitigate impacts of this project in terms of access, recreation, tourism, rights of way, environment etc.
- UU will be entering into a performance planning agreement with the LDNPA before planning permission is applied for, this will look at the whole project plus the wider issues of environment and recreational issues. The LDNPA will use this as an opportunity to listen to Parish Councils in terms of wants & desires a 'wish list' for projects that could be linked to this in terms of a planning benefit/community benefits package. LDNPA are aware that U/s PC raised the idea of an off road cycle/all terrain footpath away from the A591.

**Action: All to think about a possible list/wish list of planning gains that Underskiddaw Parish Council may wish to see linked to this project.**

- Councillors present at the meeting requested that it be noted that they have found UU to be less than satisfactory in terms of communications (in particular with regard to the Keswick Waste Water Treatment Plant project) and would like some reassurance that the LDNPA are aware of this. The LDNPA confirmed they had also had similar feedback from other Parish Councils.
- Timescales? Intention is for a planning application to be submitted by UU in early 2016, so it is likely that the community involvement stage is going to be during the next 3-6 months. Cath confirmed she would keep U/s PC updated on the timescale of this project as and when she had the information.
- LDNPA confirmed that they have made it clear to UU that they are looking for some significant planning gains to offset some of the disturbance of this project, and also to take advantage of having the construction machinery and engineering being on site.
- Dr G Davies confirmed that during the Sewage Works site visit he raised the issue of the Keswick WwTP and Kevin Richards from the LDNPA seemed to be aware of the issues and hoped these would be sorted before this Thirlmere Water Link project commences.
- A question was raised with Cath regarding the sale of LDNPA land that is currently taking place. She confirmed that it is unusual for National Park Authorities to own land, (less than 4% of the land within the park is owned by the LDNPA most of it is owned by private land owners). Where the National Park has acquired land it has done so to protect either environmental or access issues but since legislative changes this is no longer necessary. They have therefore advertised 8 parcels of land for sale via tender (which means they don't have to accept the highest offer). The land once it is sold will be subject to exactly the same protections as it is now.

**2015.23 Public Participation**

Ms Maggie Climie attended to discuss the matter of the Website (as a resident).

The Village Hall Committee were confused regarding the changes to the website, though things have become clearer now the new website was up and running. The Village Hall

Committee feels like the name is still misleading (www.underskiddawparishcouncil.co.uk) . It was clarified that a new domain was purchased because the Clerk couldn't under take redevelopment work on the old website .org.uk without it ceasing to be live for a period of time. The old website was used until the end of November to carry details of the Village Hall auction lots for the Christmas Fayre.

**Resolved** by all present that Underskiddaw Parish Council continue ownership of Underskiddaw.org.uk and use this domain to redirect users to the new website underskiddawparishcouncil.co.uk.

**Action: Village Hall committee to send any information (in word, pdf or jpeg formats) they would like uploaded on to the website to the Clerk who will action the changes as soon as possible.**

Confirmed by all present that the original resolution made when the old website was formed regarding advertising of businesses would stand: that NO advertising would be placed on the site.

Dr T Donaldson attended to raise the issue of sheep coming down into the village from the fell, it is believed the sheep are accessing the village via lack of suitable fencing/gates along the boundary between the woodland and the fell. The farmer whose stock it is believed to be is Paul Brownrigg (owns part of the land and is the tenant of his cousin for some of the land).

**Action: Clerk to pursue this matter with Mr P Brownrigg**

**Action: Clerk to contact the LDNPA to establish if any of the gates in question are the responsibility of the LDNPA in terms of rights of way etc**

**Action: Clerk when possible to walk up through the woods to have a look at the three gates, in particular the top one to see if it appears to fit correctly and if there is alternative methods for foot traffic at the sites e.g. Stile.**

#### Police Report

The Clerk informed the meeting that a written Police Report had been received noting 3 incidents within the parish since the last meeting. Further detail was provided on 1 incident (a Road Traffic Accident).

The Clerk drew the attention of the councillors present to the advice issues by the police regarding a recent spate of Quad Bike Thefts.

**Action: Clerk to include a summary of the issue with Quad bike thefts in the next newsletter, and also to include information on the alert emails service in the next Newsletter**

**Action: Clerk to consider articles for a future newsletter, and get ready to prepare an future one.**

#### **2015.24**      **2015 Elections**

The Clerk informed the meeting that she now had the nominations papers for current councillors to complete if they wish to stand for election in the 2015 elections.

It was agreed that following the end of the meeting the Clerk would take councillors through the paperwork.

#### **2015.25**      **Clerks Report**

The clerk had circulated in advance of the meeting a written clerks report, providing a list of all correspondence received for information, and an update on all actions from the previous meeting. Unless mentioned below receipt of correspondence was noted.

*Correspondence 7- Answers from UU regarding queries about the Thirlmere Pipeline Project- These answers had been circulated to all councilors via email and the clerk read the email out at the meeting.*

**Resolved:** That the clerk contact UU to organize a site visit for the proposed pipeline route through U/S.

**Action: Clerk to organize this and circulate the date to all councilors.**

*Correspondence 8- Results from speed limit assessment at identified points on the A591.*

*The clerk notified the meeting of the findings from CCC:*

*-Calvert Trust- Acknowledge visibility is limited in both directions. Calvert Trust have tried to mitigate this by the placement of 'concealed exist' signs. Additional markings of 'SLOW' on the carriageway could help*

*-Mirehouse Junction- Visibility is better than above, issue of standing water has been passed to the relevant team*

*-Applethwaite Junction- Centre lines in place are perhaps not appropriate for the location and require attention. Particularly past the Applethwaite Junction and nearby bend, markings prohibiting overtaking could be more suitable- Further investigations will take place*

*-Lyzick Hall to Crosthwaite Roundabout- Prohibition markings along this whole stretch would be too excessive, there is a perceived need for further analysis and additional prevention of overtaking at certain locations*

Receipt of the above was noted by councilors.

**Action: Clerk to go back to CCC and ask for timescale on the placement of the 'SLOW' signs and the further investigations on the Applethwaite junction.**

**Action: Clerk to agenda this matter for the May meeting once Purdah has passed to consider further lobbying on the dangerous parts of the road. \***

- Further guidance on Purdah available from the clerk on request.

The clerk updated the council on her actions from the previous meeting, unless otherwise noted all actions were deemed to be completed.

Action: 2015.08- Clerk informed the council that still not response had been received from CCC regarding the Sheepdog Field Highways Issues. MP Tony Cunningham has also not received a response. It was noted that this development had now been recommended for approval

**Action: Clerk to continue work on this.**

*Purdah-* The Clerk informed the council of their responsibilities/issues regarding the impending Purdah period in the 6 week run up to the general election.

**Action: Clerk to circulate the written guidance to all councilors.**

## 2015.26

### Finances

i)	Bank Balances were noted as	
	Current Account	£2622.45
	Money Manager Account	£1602.37

ii) **Cheques** were approved for payment by all present and signed by Cllrs Bulman & Boniface:

HMRC	PAYE	£102.80
Becx Carter	Salary	£410.61
Cumbria Payroll Services	PAYE Services	£14.00
Becx Carter	Expenses	£65.85

**Action: Clerk to process the above payments**

2015.27

**Lake District National Park Authority**

- i) Decisions: There were no decisions received
- ii) Sewage Works

The Clerk provided an update from Simon Povey who notified the council that Ronnie had now left UU:

-The safety shower is located to provide protection against chemical leaks during operation and filling of the chemical tank inside the adjacent kiosk. The shower will not be moved.

There is potential to paint the shower header tank

-Planning drawings have been revised by our contractor and are currently with UU Planners for submission to the LDNPA (An error has been found on the drawings so awaiting revised versions

-Additional Mirrors- They require planning approval, UU planners and ecology are concerned with the installation of mirrors in this location due to risk of bird and bat strikes and also sun/glare reflection.

-Raising of the existing Mirror- Not possible as they are designed to be at the current height and can't be raised due to risks of high winds.

-Senior landscape architect to visit the site to get a new set of eyes to look over the issues and has come up with some different ideas for screening the works. Simon has started the process to request additional funding for further landscaping.

Simon has offered to attend a meeting with the Parish Council after the 20<sup>th</sup> April to further discuss the issues.

**Action: Clerk to obtain to some dates from Simon for a possible meeting date and circulate to all councilors and A/BC Cllr Fitzgerald**

**Resolved** by all councilors to report the breach of planning at the Keswick Waste Water Treatment Plant to the LDNPA.

**Action: Clerk to copy this email/letter to Dr G Davies, Kevin Richards, A/BC Cllr Fitzgerald.**

- iii) Proposed Development in Sheep Dog Field

No further issues were raised other than those raised at 2015.25

**iii) Planning Applications for Consideration**

Ref: 7/2015/2018

Location: Underscar Manor, Underscar, Keswick, CA12 4PH

Proposal: Restoration of damaged/lost ornate plasterwork, regularization of previous unauthorized works, internal alterations and general renovations, new openings to rear elevations and new roof windows to front and rear

**Resolved** that the council had no comments or objections to this application

**Action: Clerk to submit the above response**

Ref: 7/2015/2009  
Location: Ormathwaite Hall, Ormathwaite, Keswick, CA12 4PQ  
Proposal: Internal alterations to form a bathroom

**Resolved** that the council had no comments or objections to this application  
**Action: Clerk to submit the above response**

Ref: 7/2015/2045  
Location: Keswick Garden Centre, A591 Bothel to A66 at Keswick  
Proposal: Proposed conversion of part of former dwelling to holiday accommodation

**Resolved** that the council had no comments or objections to this application  
**Action: Clerk to submit the above response**

iv) Notice of Election of Parish Members to LDNPA

The clerk notified the council that the upcoming elections for the seats on the LDNPA were approaching and had a very tight timescale. Nomination papers would be received in time for our May meeting however the ballot is due to take place outside of a scheduled meeting.

**Action: Clerk to check with CALC on if the ballot has to take place at a council meeting**

**2015.28** Parish Plan

It was noted that it is some 7 years since the Parish Plan was produced and an update of this document should be considered.

**Action: All to come up with suggestions on this matter and bring them to the May meeting.**

**Action: Clerk to agenda this matter for the May meeting.**

**2015.29** Allerdale BC

i) Cllr Fitzgerald update

Footway lighting, despite efforts of the purposefully set up to consider this the final vote of the committee was that either Town & Parish Councils pay for the maintenance (£60-£70 per year) and electricity for lights and ABC cover the replacement costs or vice versa. Councils will be receiving letters to this effect in due course.

**Action: Cllr M Fitzgerald to request that when these letters are sent to Parish Councils that they include a detailed list and map of the lights in question (Footway lights)**

ii) Bringsite Review

ABC are currently undertaking a review into how the recycling Bringsites are used and how important they are to people now the Purple Bag scheme is so widely used

It was agreed by councilors present that the current 'Bringsite' in Keswick is very popular and useful.

Cllr Ryan noted that he thought the European system of more bringsites and less reliance on door step recycling was a good one.

**Action: All to let the Clerk know of any further comments with regard to this consultation before the end of April**

iii) Dog Waste Bag Reviews

ABC are changing the way they deliver their dog waste bags to the public and are suggesting that dog waste bags be delivered to parish councils twice yearly based upon a population allocation.

**Resolved** that Underskiddaw Parish Council were more than happy with the current system and wouldn't support any change, not least because it wouldn't be deliverable on a practical level due to an only part time clerk with no public facing office base.

**Action: Clerk to submit the above comments**

2015.30

**Cumbria County Council**

**Highways Update**

Covered above.

2015.31

**Cumbria Association of Local Councils**

- a) The council noted receipt of the monthly circulars from CALC
- b) The council noted the date of the upcoming Allerdale 3 Tier meeting on the 26<sup>th</sup> March 2015 at Embleton Village Hall

2015.32

**Consultations for Consideration**

None were raised

2015.33

**Derwent 7**

- a) Noted receipt of the draft minutes of the Derwent 7 Steering Group meeting held on the 15<sup>th</sup> December 2015
- b) Date of the next meeting: Noted as Monday 23<sup>rd</sup> March at 19:00 in the Keswick Quaker Meeting House Common Room.

2015.34

**Members Reports**

*Village Hall Committee*-Cllr Corder informed the meeting that the AGM of the Village Hall Committee would be held on the 21<sup>st</sup> March at which point he, Tony & Jean are standing down. There are some volunteers wishing to stand for the committee but they won't have a programme of events until they have met for the first time.

**Action: Chairman to ask for a volunteer from the Parish Council to be the next Village Hall Committee representative at the Parish Council AGM in May.**

2015.35

**Date & Time of the Next Meeting**

Tuesday 12<sup>th</sup> May 2015 at 14:30- AGM

**Action: Clerk to speak to Cllr Wilson regarding the format of the AGM and if a speaker is required**

Meeting Closed at 17:08