**UNDERSKIDDAW PARISH COUNCIL**

**MINUTES OF THE MEETING held in the Underskiddaw Church Rooms on Tuesday 25th September at 14:00**

**PRESENT :** Mr J Wilson (in the Chair), Mr Tony Gibbs, Mr Chris Corder, Mr Ian Hall, Mr David Horsburgh, Becx Carter-Parish Clerk.

**2018.45 Apologies for absence.**

**Resolved** that apologies be noted from the above Mrs Jan Boniface, A/BC Cllr M Grainger

**2018.46 Minutes of the 24th July 2018**

**Resolved** that the minutes be signed as a true and accurate record by Cllr J Wilson in his role as Chair of the meeting.

**Action: Clerk to upload minutes to website.**

**2018.47 Application for Co-option**

Mr D Horsburgh expressed an interest in applying for the co-option vacancy.

The Clerk confirmed that Mr Horsburgh was legally eligible to be a Parish Councillor.

**Resolved** by all present that Mr D Horsburgh be co-opted on to Underskiddaw Parish Council.

Mr Horsburgh completed his declaration of acceptance of office form which was witnessed by the Clerk.

**Action: Clerk to file all paperwork relating to Mr Horsburgh’s co-option and update the website.**

**2018.48 Declarations on Interest.**

None

**2018.49 Public Participation**

None Present

**2018.50 Update from other bodies**

*ABC-*Not present

*LDNPA-* Following notification from the LDNPA in July that with less than a month’s notice that a move was being made to electronic planning applications the Parish Council need to ensure they have the infrastructure in place to do this.The Clerk proposed to the Parish Council that as a way forward whilst the LDNPA work on a fund to hopefully provide parish specific infrastructure that a budget be authorised to the Clerk to support her in purchasing additional equipment personally to allow for viewing of electronic planning applications at meetings. A rental figure to then be paid to the Clerk on top of her home working allowance on a yearly basis for the provision of this service.

**Resolved** by all present that a one of figure of no more than £125 be authorised for the Clerk towards capital expenses. With a rental figure of £20 a year on top of this for the additional use of the equipment per year.

**Action: Clerk to organise the purchase of the relevant equipment subject to approval by her other LDNPA parishes.**

*Police Report-*Contents of the Police Report were noted.

It was noted as part of the contents of the Police report that if officers were called to attend livestock on the carriageway this would be classed as blue light incident and landowners are reminded of their duty to keep all stock fencing in good condition to prevent such incidents occurring.

*CCC-*Not Present

**2018.51 Clerks Report**

All matters were covered in the Clerks written report circulated to all councillors prior to the meeting.

1. Andrew Wilson Grass Cutting

The Clerk noted to the meeting that she had received correspondence from Mr Wilsons accounts manager seeking clarity on the job description as he had been requested to stop looking after some of the areas that have previously been included.

Clerk had sought clarity from Mr Wilson regarding who had asked him to stop his works.

**Action: Clerk to circulate a response to this query to all councillors for their information.**

**2018.52 Finances**

1. *Bank Balances*

**Resolved** that these were noted as:

Current Account £6,094.24 at 5th Sept 2018

Money Manager £2,627.97 at 31st August 2018

1. *To approve the Bank Reconciliation and Spend Against Budget Reports*

These reports were noted, a discrepancy of 20p was identified in the Bank Reconciliation.

**Action: Clerk to prepare a correct Bank Reconciliation for approval at the November 2018 meeting.**

1. *Approval of Cheques*

**Resolved** that the following cheques were approved by all present and signed by Cllrs Wilson & Boniface (on return from her trip)

Crosthwaite Church Room Hire £20.00

Andrew Wilson Grass Cutting £225.50

Becx Carter Expenses £81.56

**Action: Clerk to process the above payments**

**Resolved** by all present that Cllrs D Horsburgh & I Hall be added to the Bank Account as signatories on to the Parish Council Bank Account in replacement of two outgoing signatories.

**Action: Clerk to organise the relevant paperwork.**

**2018.53 Lake District National Park Authority**

1. Decisions

**Resolved** by all present that the below decision be noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Address** | **Proposal** | **Decision** |
| 7/2018/2119 | Barley House, Underskiddaw | Domestic Extension | Approved with conditions |
| 7/2018/2162 | Lonscale Farm, Threlkeld | Extensions to existing sheep shed | Prior approval not required |
| 7/2018/2083 & 2082 | Underscar Manor, Underskiddaw, Keswick | New garaging facility and re-configuration of landscaping including parking areas to entrance and grounds fronting west facing elevation | Approved with conditions |
| 7/2018/2186 | Underscar Manor, Underskiddaw | 2 new forest tracks | Prior approval not required |
| 7/2018/2192 | Land to the South West of Crookelty Bridge | Agricultural building to roof over midden | No prior approval required |
| 7/2018/2127 | Lyzzick Gate, Underskiddaw | Extensions & alterations | Approved with conditions |
| 7/2018/2160 | Field View, Applethwaite | Construction of stock shed/agricultural store on land attached to Field View | Approved with conditions |
| 7/2018/2116 | Site of the Keswick to Threlkeld Railway | Re-instatement, improving & resurfacing of a traffic free Multi-User Trail along a section of former railway line between Keswick & Threlkeld | Approved with conditions |
| 7/2018/2064 | Chestnut Barn, Millbeck | Removal of external flue to rear, addition of new window & 2 velux to rear of property | Approved with conditions |

1. United Utilities Pipeline Project

It was noted by all present that the project remains significantly disruptive and appears to be running once again behind schedule with limited information being supplied to local residents.

The Clerk informed the meeting that United Utilities are wiling to attend a future meeting to update Parish Councils on the project.

**Resolved** by all after a robust discussion that United Utilities be invited to the November 2018 meeting. 1 Member of the United Utilities remaining team be invited to attend to give an update focused on the restoration and reparation works to the Pipeline area and easement within the Parish.

The Parish Council noted that they remain offended at the lack of care and respect that United Utilities have towards the local landscape & residents.

**Action: Clerk to convey this invitation and agenda appropriately.**

The Clerk notified the meeting that a response had been received from UU to the concerns raised at the July 2018 meeting. This response was noted and Councilors asked for the email to be circulated for further consideration.

**Action: Clerk to circulate the email to all councilors.**

1. Planning applications for consideration

**Ref: 7/2018/2184**

Location: Underscar Timeshare, Oxleys Health Spa, Ambleside

Proposal: Use of building as spa facilities not in accordance with condition 2 of planning permission 7/2000/2059 (permitted leisure club membership to increase to 125)

**Resolved** by all present that Underskiddaw Parish Council have no comments or objections

**Action: Clerk to submit these comments.**

**Ref: 7/2018/2188 & 2189**

Location: 1-4 Little Crosthwaite Cottages, Underskiddaw, Keswick

Proposal: Converting rear window of No 3 into French Doors and relocating 2 no first floor 20th C partitions nos’ 3 & 4.

**Resolved** by all present that Underskiddaw Parish Council fully support this project.

**Action: Clerk to submit these comments**

**Ref: 7/2018/2217**

Location: Springbank, Underskiddaw

Proposal: Proposed new porch.

**Resolved** by all present that Underskiddaw Parish Council fully support this proposal.

**Action: Clerk to submit these comments.**

**2018.54 Members Reports**

Village Hall- No further update has been received since the July 2018 meeting. It was noted that protection and preservation of this important community asset be noted.

**2018.55 Date & Time of the Next Meeting**

20th November 2018 at 14:00 in Underskiddaw Church Rooms.

Meeting Closed at 14:40