**UNDERSKIDDAW PARISH COUNCIL**

**MINUTES OF THE MEETING held in the Underskiddaw Church Rooms on Tuesday 15th November 2016 at 14:00**

**PRESENT :** Mr J Wilson (in the Chair), Mrs B Bulman, Mr C Corder, Mrs J Boniface, Mr I Hall, Mr T Gibb

In attendance: Becx Carter Clerk

**2016.83 Apologies for absence.**

**Resolved** that apologies be noted from Cllr T Ryan, A/BC M Grainger, C/Cllr A Bowness

**2016.84 Minutes of the 20th September 2016**

 **Resolved** that the minutes be signed as a true and accurate record by Cllr J Wilson in his role as Chair of the meeting.

 **Action: Clerk to upload minutes to website.**

**2016.85 Declarations on Interest.** The Chairman requested Members should declare any interest they had in any of the Agenda items.

 No declarations of interest or requests for dispensations were received.

**2016.86 Opportunity for Public Participation**

 No members of the public present.

**2016.87 Update from other bodies on relevant issues.** (*If present)*

1. Police Report

The ‘new’ method of receiving a Police Report was noted. **Resolved** by all present that the Clerk write to the Police raising the Council’s serious concerns regarding the lack of detail, transparency and up to date ness of this new report.

**Action: Clerk to contact the Police regarding this issue and report back to the Council at the January 2017 meeting.**

1. Lake District National Park Authority

Cllr I Hall had circulated a report to all on the LDNPA Keswick to Penrith Railway meeting that took place in early November. Cllr I Hall was thanked for his report.

**Action: Clerk to circulate the formal minutes from this meeting to all.**

**2016.97 Clerks Report**

All matters were covered in the Clerks written report circulated to all councillors prior to the meeting.

1. Defibrillator Fundraising

**Resolved** that the offer of £1800 from the LDNPA Communities Fund be accepted and the acceptance letter be signed by the Chair.

**Action: Clerk to return the signed acceptance letter to the LDNPA**

The Clerk informed the meeting that once the final fundraising figures had been confirmed from the local fundraising the LDNPA would reduce their grant to ensure the project was entirely funded with no surplus.

**Action: Clerk to continue to liaise with the LDNPA regarding this matter.**

Cllr J Wilson informed the meeting that the local fundraising as a result of a letter to all parishoners had raised £1050 to date (either in cash or cheque format).

**Action: Clerk to keep everyone updated on the progress of fundraising and this project via email between now and the January meeting.**

The Clerk informed the meeting that the Community Heart Beat Trust had started the process for the adoption of the phone box; the time period for this adoption is around 90days. After the adoption is completed then an order would need to be placed for the equipment and the fitting etc. The Clerk informed the meeting that the £125 yearly management contract for the unit had been included in the draft budget for 17/18/.

**Resolved** that once the unit was in place, Community Heart Beat Trust be asked to run a training session at the Village Hall for interested persons.

1. Success Regime Consultation

**Resolved** that this consultation be noted as being open, and the date of the meeting to discuss Keswick Hospital was noted as the 28th November 2016 at 19:00 in Queens Hall at Keswick School.

1. Keswick Garden Centre Update

The Clerk informed the meeting that following a report of significant tree felling activity on the site the LDNPA had once again been contacted. The LDNPA have confirmed that no planning permission is required for the felling of the trees but that a Forestry Commission Felling Licence maybe required- This matter has been referred to the Forestry Commision.

Further the LDNPA have confirmed that the proposed drainage and retaining wall work that the owner wishes to undertake will require planning permission.

In addition the LDNPA have issued a Planning Contravention Notice to the owner to gather information regarding the occupancy status of the house on the site.

**Action: Clerk to keep all councillors up to date with the progress of issues on this site and agenda for a further update for Jan 2017.**

1. Derwent 7- Consideration of the Future Paper

**Resolved** this be deferred until the January 2017 meeting.

**Action: Clerk to circulate the paper to all with the meeting papers for the Jan 17 meeting.**

**2016.98 Finances**

1. *Bank Balances*

**Resolved** that these were noted as:

Current Account £5,363.49 on 5th Nov 2016

Money Manager £2625.70 at 30th September 2016

1. *Cheques*

**Resolved** that the following cheques were approved by all present and signed by Cllrs Wilson & Boniface

Becx Carter Expenses £59.88

Crosthwaite Church Room Hire £20.00

Becx Carter Salary-Via SO £406.15

HMRC PAYE £101.40

 Data Protection Via SO £35

 CPRE Membership £36

**Action: Clerk to process the above payments**

1. *Approve financial reports*

**Resolved** by all present that the Bank Reconciliation and Spend Against Budget Report be approved.

1. *To consider draft budget for 17-18*

**Resolved** by all present that the draft budget be received, but that no formal decision be taken on the budget until the Band D figures had been received.

The Council noted the need to potentially increase the precept to ensure that the Council wasn’t relying on its reserves, as looking to the future there maybe a possible precept cap at Parish Council level which would make it very difficult for local councils to raise precepts.

**Action: Clerk to update budget and circulate to all along with Band D comparators in January 2017.**

1. *Consideration of a Donation to the Great North Air Ambulance*

**Resolved** by all present that a S.137 donation of £100 be made to the Great North Air Ambulance to support their ongoing vital work. The cheque was signed by Cllr J Wilson & Cllr J Boniface.

**Action: Clerk to process this donation.**

**2016.99 Lake District National Park Authority**

1. Decisions:

**Resolved** that the below decisions be noted.

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| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| 7/2016/2172 | Forge Bridge | Repair bridge following partial collapse in Dec 15 floods | Listed building consent granted |
| 7/2016/2209 | Underscar Manor | Replacement of chipboard floors at first floor with engineered boards and overlaying ground floor boards with parquet flooring | Listed building consent granted |
| 7/2016/2207 & 2208 | Underscar Manor | Installation of outdoor swimming pool and amendment to hard landscaping previously approved | Approve with conditions |
| 7/2016/2193 | Calvert Trust | Proposed Ropes Course | Approve with conditions |
| 7/2016/2239 | Chestnut Cottage, Millbeck | Proposed 2 storey extension | Approve with conditions |
| 7/2016/2027 | Bridge End Water Treatment Works, Keswick | Water pipeline (Thirlmere to West Cumbria) | Approve with conditions |

1. Sewage Works

The Clerk read out an email from Gaynor Murphy at UU stating that UU would be willing to open discussions once more regarding the color of the kiosks & shower cubicle.

**Resolved** by all present that they were pleased to receive this information.

**Action: Clerk to circulate the dates offered by UU for a site meeting to discuss this to all Councillors . All Councillors to confirm the best date/s for them and clerk to select the most popular option and confirm with UU**

**Action: Clerk to confirm meeting date with UU and all councilors.**

1. Planning Applications for Consideration

**Ref: 7/2016/2266**

Location: Underscar Manor, Underskiddaw, Cumbria,

Proposal: New boundary wall to the east garden to improve privacy and delineate public/private space and erection of greenhouse.

Cllr J Wilson informed the meeting that following a phone call to the Timeshare Owners Group no issues had been raised.

The Clerk informed the meeting that revised plans had been received showing the proposed wall as 4.5m from the timeshare external walls (as opposed to 3.5m on the original plans).

**Resolved** that the letter of objection that has been copied to the Council from Mr D Stewart be noted as received.

**Resolved** by all present that the Council have no comments relating to this proposal.

**Action: Clerk to submit the above comments to the LDNPA.**

1. Consultations for consideration.

*Electoral Review of Allerdale Borough Council Warding Arrangements*

**Resolved** by all present that Underskiddaw Parish Council feel that they more closely align with Keswick rather than Wharrells & Bolton.

**Action: Clerk to submit these comments**

*Local Government Technical Finance Settlement*

**Resolved** that the response submitted by the Clerk be noted.

**2016.100 Cumbria Association of Local Councils**

a) The Council noted the receipt of the monthly circulars from CALC

 b) The Council noted receipt of the minutes (30/6/16 and 29/6/16)

 **Action: Clerk to circulate future CALC meeting dates to all Councillors**

**2016.101 Members Reports**

1. Village Hall- **Resolved** by all present that the Council had ongoing concerns regarding the lack of openness regarding the village hall, and lack of minutes being published in the public domain.

**Action: Cllr J Wilson to speak to the Chair of the Village Hall Committee regarding this concern, and to see if the Village Hall Committee would be willing to have a Parish Council member attend meetings but not be a trustee.**

ii) Derwent 7- It was noted that the next meeting is scheduled for the 30th January 2017.

**2016.102 Date & Time of the Next Meeting**

 Tuesday 17th January 2017

**Resolved** that the provisional meeting dates for 2017 be noted as below. The Clerk cautioned that the March & September meeting dates are not yet confirmed.

Tuesday 21st/28th March 2017

Tuesday 9th May 2017 (AGM & APM)

Tuesday 18th July 2017

Tuesday 19th/12th September 2017

Tuesday 21st November 2017

Tuesday 16th January 2018.

Meeting Closed at 15:00

*Items raised after the meeting:*

-Leaf Clearance- The Road from the Roundabout up to Underscar & Terrace Road need to be swept urgently. In addition the road past Derwent Lea has NEVER been swept but would require the small sweep unit.

-Drain Clearance- The machines were recently in the Parish but many drains have been missed as they were overgrown by vegetation etc

-Grit Bins- May are empty and require filling.

**Action: Clerk to raise the above issues with the relevant persons and ask for the above to be actioned by the empty departments.**