

**MINUTES OF THE MEETING (being the Annual General Meeting) HELD IN THE
VILLAGE HALL MILLBECK ON Thursday 21 May 2009 at 7.30 pm**

PRESENT : Mr J Wilson (in the Chair) Mrs J Boniface Mrs B Bulman Mr T Gibbs Mrs E Helme Mr D Roberts & Mr J Wood
In attendance : Clerk.

- 2009.35** **Election of Chairman and Deputy Chairman**
Councillor J A R Wilson was unanimously elected Chairman and he signed his Declaration of Acceptance of Office. Council D Roberts was unanimously elected Deputy Chairman
- 2009.36** **Apologies for absence** None required.
- 2009.37** **Minutes** The Chairman was authorised to sign the Minutes of the last meeting, held on 25 March 2009.
- 2009.38** **Review of Declarations of Interest**
Members reviewed their Declarations of Interest and no changes had occurred to make any revision necessary.
- 2009.39** **Declarations of Interest regarding items on the Agenda**
Members were invited to declare any interest in any Agenda item and no such declaration was made.
- 2009.40** **Election of Representatives**
Councillor Helme was elected to be the Representative on the Village Hall Committee; Councillor Roberts was elected as Representative on the Neighbourhood Forum.
- 2009.41** **Review of Policies and procedures**
The Council reviewed its policies and procedures as follows :
(i) Standing Orders : no change (ii) Financial Regulations : No change
(iii) Freedom of Information Scheme as adopted in January confirmed and it was agreed the Clerk could make amendments of style to the Guide to the Public of Information available. (iv) Terms of Reference of Planning Committee **2009.11** to be substituted for Planning Consultation Policy (v) Consultation Policy (General) : no change (vi) Risk Assessment Policy - report received that bus shelters repaired and in good condition, progress with refurbishment of War Memorial; further paragraph relating to loss of data agreed to be included in risk Assessment. (vii) Model Code of Conduct : no change (viii) Floral Tributes : no change (ix) Protocol for Internal Audit : agreed to include timetable, and access details of Members in case of concerns.
- 2009.42** **Matters Arising from Minutes**
2009.24 Councillor Boniface reported that the Landscape Planning Consultation had been removed from the Web as the period of consultation had expired.
- 2009.43** **Public Participation** No member of the public was present.
- 2009.44** **Policy for Discipline and Grievance**
On advice from CALC a policy to deal with these matters was adopted.

2009.45

Finances

- (i) The Bank mandate was reviewed and the signatories would remain as the Chairman, the Deputy Chairman and Councillor Bulman
- (ii) The Statement of Account for the year ended 31 March 2009, which had previously been circulated was approved. The Council considered the questions in Section 2 of the Annual Governance Statement and agreed that all should be answered in the affirmative and that the Statement should be signed by the Chairman. It was reported that the Internal auditor had completed and signed the internal audit statement.
- (iii) It was agreed that Mrs Nancy Bennell should be appointed as the Internal Auditor for the current year.
- (iv) It was reported that the first instalment of the Precept (£1500) had been received
- (v) It was Resolved to approve the signing of the following cheques :
CALC membership £114 ; Allianz Cornhill for insurance £531.81 ; Andrew Wilson for grass cutting £43 ; Clerk's expenses - Memory sticks and Ink cartridge £15.

2009.46

War Memorial

After some delay Walkers Ltd had sent Mr E Thwaites to inspect the War Memorial and he had given a verbal report. He considered the memorial to be of very good quality and in sound condition. The upright was firmly fixed into the base, and all cement appeared to be in sound condition. He quoted £95 to clean out the lettering on the Memorial - this would involve a caustic soda wash, and repainting with black paint as it was at present painted. He had been asked to put his recommendation and quote in writing. He expressed himself not qualified to give a valuation of the Memorial and recommended an approach to Blencathra Stonecraft. It was agreed to proceed with the work on receipt of a quote, to notify the residents who had kindly agreed to pay for the repair, and to make the approach for a written valuation.

2009.47

Lake District National Park Authority

- (i) The Minutes of the Planning Committee were received and the decision to express support for the alterations to Millbeck Hall Cottage (7/2009/2099) noted.
- (ii) An application for retrospective planning permission 7/2009/2066 for a Hut placed on land at Crosthwaite Meadow to be approved as an Agricultural shed for smallholding purposes to provide storage of feed, equipment, tools, rest and office area had been received since the Agenda was prepared and would be considered at a meeting of the Planning committee on June 2009. Members agreed to collect data about the observed use of this structure for living purposes.
- (iii) The consultation on the Local Development Framework was available for a short period on the internet. Members and the Clerk had accessed this and tried (inter alia) to look at the policies - there was no obvious route to the exact wording of the policies. any information would be circulated and Clerk was asked to comment on this difficulty.

2009.48

Allerdale BC

Information was received relating to Elections to the County Council, and to the European Parliament.

2009.49

Cumbria County Council

Receipt was noted of Working together, Your Cumbria and Lakes Rider, which would be put for circulation.

- 2009.50** **Cumbria Association of Local Councils**
CALC circulars for April and May, and Clerks Direct were received and would be put for circulation.
It was decided not to nominate any candidate for inclusion on Allerdale Standards Committee.
A new Edition of Arnold Baker (standard guide to law for parish councils) had been offered at a discount, but priced at £53. The clerk had circulated other local clerks with a view to discussing sharing the cost; not all had replied yet but the Town Clerk at Keswick had offered access to their copy. It was agreed to take up this offer.
- 2009.51** **Correspondence from Statutory Bodies**
A reminder of the importance of paying attention to Equality issues had been received and would be circulated.
- 2009.52** **Affordable Housing**
A parish resident, Nick Moor, had sought a meeting to discuss affordable housing, and a meeting had been arranged with Mr Moor, the Chairman, the Clerk, the Chairman and Clerk of Above Derwent, and Mr James Spedding and the Chairman would report back to the Council in due course. It was also agreed that Mr Moor should be asked to attend meetings of the Housing sub-committee to be set up by the Group of Local parishes (The Derwent Seven).
- 2009.53** **Parish Website**
Councillor Boniface reported that the separation of the Parish Website from its host would be carried out in the next week or two. there were some documents waiting to be up-loaded, and it was agreed that Agendas and Minutes of the Planning Committee would be put on the site.
- 2009.54** **Report from Village Hall Representative**
Councillor Helme reported that she had attended one meeting since the Annual Parish meeting. Investigations into a micro hydro project were continuing. The National Trust had given a verbal indication they would transfer to the VHC land for the extension, but this had not been confirmed in writing. Sunday 24 May would be a special activity day.
- 2009.55** **Annual Report to Parish**
Unfortunately this was not yet complete. It would contain the Minutes of the APM, the Chairman's Report, the financial Statement, and a summary of the rest of the meeting. Opportunity would be taken to mention the Website.
- 2009.56** **Report on Allerdale Councils meeting on 27 April 2009**
The Clerk had attended this, but had now received Minutes of the meeting from CALC which would be circulated to members. In the final session a question was raised about "planning creep" and a number of people had indicated their own anxieties about this. The clerk would try to contact these people, and discuss common concerns.
- 2009.57** **Calendar of future meetings**
Dates were agreed for future meetings as Wednesday 8 July Wednesday 16 September & Wednesday 18 November

In its deliberations the Council took into consideration the provisions of the Crime and Disorder Act 1998, the Freedom of information Act 2000 and Equality and inclusiveness legislation.

Signed..... Dated