

**MINUTES OF THE MEETING (being the Annual General Meeting) HELD IN THE
VILLAGE HALL MILLBECK ON Wednesday 26 May 2010 at 7.30 pm**

PRESENT : Mr J Wilson (in the Chair) Mrs J Boniface Mrs B Bulman Mr D Roberts & Mr J Wood
In attendance : Clerk. Mr Barry and Mrs Rosemary Healey, Mr N Moor.

2010.32 **Election of Chairman and Deputy Chairman**

Councillor J A R Wilson was unanimously elected Chairman and he signed his Declaration of Acceptance of Office. Council D Roberts was unanimously elected Deputy Chairman

2010.33 **Apologies for absence** Mr T Gibbs Mrs E Helme

2010.34 **Minutes** The Chairman was authorised to sign the Minutes of the last meeting, held on 17 March 2010.

2010.35 **Review of Declarations of Interest**

Members reviewed their Declarations of Interest and no changes had occurred to make any revision necessary.

2010.36 **Declarations of Interest regarding items on the Agenda**

Members were invited to declare any interest in any Agenda item and no such declaration was made.

2010.37 **Election of Representatives**

Councillor Helme was elected to be the Representative on the Village Hall Committee; Councillor Wilson was elected as Representative on the Neighbourhood Forum. Councillor Roberts would continue to attend Derwent 7 General Meetings, and meetings of the Transport Sub-Committee, and the Clerk would attend meetings of the proposed Environment Sub-Committee.

2010.38 **Review of Policies and procedures**

The Council reviewed its policies and procedures as follows :
(i) Standing Orders : no change (ii) Financial Regulations : No change
(iii) Freedom of Information Scheme no change (iv) Terms of Reference of Planning Committee : no change (v) Consultation Policy (General) : no change (vi) Risk Assessment Policy - further paragraph relating to use of hard drive to back up data to be included. (vii) Model Code of Conduct : no change (viii) Floral Tributes : no change (ix) Protocol for Internal Audit : no change.

2010.39 **Public Participation**

Mr & Mrs Healey raised concerns about the amount of heavy traffic bringing materials, sometimes at unsocial hours, to Underscar, causing damage to road surfaces, and to the steep turn at the foot of Gale Road. They enquired what the materials were for as there was no current planning approval for new work, and suggested traffic should use the main drive of Underscar rather than the back entrance. Expense incurred in repairs to the Highway would fall on the public purse, yet the damage was incurred in pursuit of private benefit. The Council agreed to investigate these matters.

Signed _____ Dated _____

Mr Moor raised a concern about possible damage to an underground drain in the road above The Old Coach House and it was agreed the Clerk should contact the Highway Steward or if necessary highways about this.

2010.40

Finances

- (i) The Bank mandate was reviewed and the signatories would remain as the Chairman, the Deputy Chairman and Councillor Bulman
- (ii) The Statement of Account for the year ended 31 March 2010 which had previously been circulated was approved. The Council considered the questions in Section 2 of the Annual Governance Statement and agreed that all should be answered in the affirmative and that the Statement should be signed by the Chairman. It was reported that the Internal auditor had completed and signed the internal audit statement.
- (iii) It was agreed that Mrs Nancy Bennell should be appointed as the Internal Auditor for the current year. It was also agreed that the Council should offer her a small honorarium of £20 as she did not make a charge for her services.
- (iv) It was reported that the first instalment of the Precept (£1600) had been received
- (v) It was Resolved to approve the signing of the following cheques :
AON for insurance £567.71; Andrew Wilson for grass cutting £37.

2010.41

Lake District National Park Authority

- (i) The Minutes of Planning Committee dated 28 April 2010 were received and the responses given were noted re **7/2010/2039 8 Park Holme Keswick CA12 5PN** Garden Shed (no objection); : **7/2010/2073: Keswick Waste Water Treatment Work CA12 4RA** Improvements – pumping station and 3 Kiosks (support)
- (ii) Applications were considered : **2010/2102 Underscar** Installation of new swimming pool in hotel kitchen; agreed to object on the grounds that this was inconsistent with use as an hotel; **2010/2103 Underscar** Change of use of Hotel to private dwelling : agreed to object on the grounds that there was no local need for a dwelling of this type in the parish and that consent would be inconsistent with National Park Policies; : **2010/2097 Crosthwaite Depot** Change of use to allow B1/B8 use by tenants other than Environment Agency; agreed Clerk to ascertain what would be stored there and if use would be increased, and if satisfactory to rise no objection.
- (iii) **Ben y Craig** A letter had been written to the Planning Department to ask why the building as so far constructed deviated from what was understood to be the agreed plan (as detailed in the approval document). No answer had been received, and the officers believed to be the relevant ones were currently on holiday.
- (iv) Consultation on Extension to National Parks. The general view on the papers was that this was not a good idea, and this was to be conveyed to the NPA.
- (v) Report on attendance at Core Strategy public hearing. The Council had put in an objection to the fact that “Cluster Communities” (a category which would include Underskiddaw) had not been mentioned in the Distinctive Policy for the North Lakes area, and therefore the policy could be interpreted as allowing only the same kind of development as in the Open Countryside category (i.e. virtually none). The Inspector had recommended that the Council’s objection should be sustained and the policy amended.
- (vi) Site Allocations policy – Applethwaite Farm had been removed from the list of possible sites for development. An objection was to be raised, particularly in view of the Inspector’s agreement to reinstating Clusters (where some development was to be allowed) in the main Core Strategy document.

(vii) Response to consultation on Housing Provision Policy. Mr Nick Moor was present to advise on this. He said that only 60 new houses a year could be built in the National Park between 2010 and 2020. Those that were built to satisfy an affordable local need could have the condition of occupancy enforced by a s106 planning agreement. Other houses could be built which would satisfy a need but which were not necessarily affordable. Up to 3 houses could be built on windfall sites. It was recommended the policy should be accepted as drawn, on the basis that the Core Strategy would be amended to accord with this.

(viii) Receipt of Management Plan consultation was noted.

(ix) The Planning Seminar was on Tuesday 8 June, and the Parish Tour on 16 September.

(x) Approval was noted for Application **7/2010/2033 Skiddaw House** Installation of solar panels photo-voltaic panels and sun pipes.

2010.42 **Cumbria Association of Local Councils**

There was some doubt as to whether all members were still receiving these and Clerk was to forward the Newsletters for April and May, and check all addresses were known to CALC.

2010.43 **Road at Brundholme Woods**

There was concern that the temporary closure of this road might become permanent, and Clerk was asked to look into this. The question of work on the culvert was also to be pursued.

2010.44 **Derwent 7**

It was agreed to authorize payment of subscription of £50 to Derwent 7 to contribute to expenses. Councillor Roberts reported that the Youth Committee was very active. A Youth Forum was to be held to find out what young people wanted, and an approach would be adopted of encouraging the young to be active in achieving this. A database was being compiled of current resources, organizations and venues. The focus would be on enabling newcomers to find out quickly what was on offer.

The Transport Committee was setting up a framework. Stagecoach would attend the next meeting. Mr Roberts had agreed to arrange for timetables to be put up on bus stops with a box for this – Stagecoach will send to the Clerk with a list of bus stops.

The Environment Committee had just been formed. Minutes of all Committee meetings will be sent to the Clerk.

2010.45 **Website**

Councillor Boniface reported that most papers had been posted on the site, but there were a few more sets of Minutes to go on. It was agreed to write a cheque to pay expenses of £35.11.

2010.46 **Reports from Village Hall Representative and other members' reports.**

Since Councillor Helme was in America the report on the VHC was deferred. Councillor Roberts reported that it had been reported to Neighbourhood Forum that

parking in Keswick was actually better during the Convention. A package would be received from Bassenthwaite Reflections.

2010.47 Request to erect a seat and query about possible creation of car parking space near Almond Garth

A request had been received to erect a seat in the Parish in memory of Dr and Mrs Spearing. Mr Spedding was checking who owned the land. Councillor Boniface would give the Clerk details of the donor. It was agreed that a letter should be written saying the Parish Council had no objection, but had no land itself to offer, and could accept no responsibility for maintenance.

A query had been received about what was thought to be a newly created car parking space near Almond Garth. Councillors who had noticed this were of the opinion it was a diversionary kerb to prevent flooding. This would be looked at further.

Date of next meeting 14 July 2010

In its deliberations the Council took into consideration the provisions of the Crime and Disorder Act 1998, the Freedom of Information Act 2000, and Equality and Inclusiveness legislation.