# Underskiddaw Parish Council Minutes

Minutes of the meeting of the Underskiddaw Parish Council meeting held in Underskiddaw Church Rooms at 16:30 on the 10th January 2023

**Present:** Joe Saxton (Chair), Jan Boniface, Diane Griffiths, Jana Lambert, Ellen Barker

**In Attendance:** Becx Carter (Clerk & RFO), 1 member of the public

**Apologies**: David Horsburgh (Travel commitments), Jill Perry,

With 5 councillors present the meeting was quorate.

# 01/2023 Apologies for absence

**Resolved** by all present that the above-mentioned apologies from Parish Councillor and the reasons for absence be accepted.

# 02/2023 Approval of Minutes of the Meeting held on the 15th November 2022

**Resolved** by all present that the minutes of the meeting held on the 15th November 2022 be signed as a true and accurate record by Cllr Joe Saxton.

**Action: Clerk to upload the minutes to the website and circulate to all.**

# 03/2023 Request for Dispensations & Declarations of Interest

None

# 04/2023 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960).

None

# 05/2023 Public Participation

None

# 06/2023 Application for Co-option (1 Vacancy)

It was confirmed that the application from Mr P Walter has now been withdrawn. No other co-option applications have been received.

# 07/2023 Update from other bodies (If present)

## ABC

## CCC

## LDNPA

## Police

## United Utilities

The Clerk passed on apologies from Mr I McCoy who wasn’t able to be present at the meeting due to work commitments.

United Utilities have committed in writing to an offer of £30,000 to the community of Underskiddaw in recognition of the disruption and issues that the Pipeline has caused in the Parish. It is for the Parish Council to decide on the split for these funds.

**Resolved** by all present that £3,600 be offered to Crosthwaite Church PCC for the purposes of upgrading and replacing the existing electricals

**Resolved** by all present that £21,400 be offered to Underskiddaw Village Hall towards the required restoration and improvements to Underskiddaw Village Hall as identified by the Building Condition and Greening Report with a view to making the hall more sustainable for the future.

**Action: Village Hall to come back to the Parish Council with details of what they want to spend this on.**

**Proposed** by Cllr J Saxton with all present in favour that £5000 be held back to fund community project ideas within the parish. These projects should be submitted to the Parish Council on a defined, project ideas should only be received from constituted groups within the Parish, with all projects to be spent/done by whatever deadline UU place on the funding. This proposal is subject to consent from UU and the various grant restrictions on Parish Council spending funds, with the fall back being that this is donated to the VH if no projects come forward.

**Action: Clerk to convey this decision to UU and work with them on the next steps.**

**Action: Clerk to agenda this for the March 2023 meeting.**

## Cumberland Shadow Authority

**Action: Clerk to circulate the budget consultation to all**

# 08/2023 Clerks report

The Clerk Report had been circulated to all prior to the meeting. The receipt of this report was noted by all.

# 09/2033 Finance & Accounts

## To receive note of the Bank Balances

**Resolved** by all present that the bank balance be noted as

Current Account £12,326.36 at 31st October 2022

## Invoices for approval

|  |  |  |
| --- | --- | --- |
| **To** | **For** | **Amount** |
| CALC | Training fees | £30.00 |
| Andrew Wilson | Parish Maintenance (mid oct-31st December 2022) | £723.22 |

**Resolved** by all present that these invoices be paid.

**Action: Clerk to organise the payment of these accounts.**

## To approve the Clerks Salary increase as a result of the completion of the CiLCA

The Clerk confirmed that she had successfully completed the Certificate in Local Council Administration which as per her contract entitles her to a pay rise of £49.91 per annum.

**Resolved** by all present that the Clerk be offered a pay rise to SCP 13 effective as of the 1st January 2023

**Action: Clerk to organize this revision to the payroll figures.**

##  To consider and discuss the draft budget for 23/24 financial year.

Andrew Seekings of Cumberland Shadow Authority has confirmed that the Cumberland Authority (as it will be post 1st April 2023 vesting date) are setting aside 90k to support the costs of Parish Council elections within the area. It is unclear what the split on this will be.

This funding has been offered by Cumberland Shadow Authority on the proviso that for all elections called a poling card is used. CALC have advised that Parish Councils can probably therefore expect about a 50% contribution towards a contested election.

The clerk had circulated a draft budget for 23/24 with the meeting papers.

**Resolved** by all present that a 0% change on the precept be approved, with the precept remaining at £7,416 for the 23/24 financial year. This would be a break even budget if the election were not to be contested.

**Action: Clerk to submit this request to ABC.**

# 10/2023 Lake District National Park Authority

## Decisions

**Resolved** by all present that the below decisions be noted as received.

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| 7/2022/2241 | Land opposite Greystone, Underskiddaw | Creation of Pond | Approved with conditions |
| 7/2022/2233 | Former Garden Centre, A591 Bothel to Keswick | Approval of details by condition no 3 (construction phase management plan), condition 4 (surface water drainage scheme), and condition 10 (longitudinal/cross sections) on planning permissions ref 7/2019/2305 | Complies with Condition |
| 7/2022/2217 | Crosthwaite Conference Church, Church Lane | Operation of temporary self catering campsite for 3 weeks | Approved |

## Planning Applications for Consideration

**Ref: 7/2022/2310**

Location: Former Garden Centre, A591 Bothel to A66 Keswick

Proposal: Approval of details reserved by condition no 8 (materials) on planning approval

It was noted that this was not a consultation but a notification of the application.

# 11/2023 Members Reports

## Village Hall

The winter warmth scheme has restarted at Underskiddaw Village Hall and it is being used as a community gathering space with tea & biscuits etc.

The Village Hall have secured funding of about 3.5k from the National Lottery for the installation of sheep wool insulation in the roof space, this has now been done.

1. *CCC Highways Issues*

**Action: Cllr J Saxton to report the various highways issues that are occurring in the Parish and to keep a list of problems reported.**

# 12/2023 Dates of next meeting.

**Resolved** by all present that dates for the forthcoming meetings of Underskiddaw Parish Council be set as:

7th March 2023 16:30- Underskiddaw Church Room

16th May 2023 16:30- Underskiddaw Church Room

11th July 2023 16:30- Underskiddaw Church Room

12th September 2023 16:30- Underskiddaw Church Room

14th November 2023 16:30- Underskiddaw Church Room

9th January 2024 16:30- Underskiddaw Church Room

Meeting Closed 17:04