

Underskiddaw Parish Council Minutes

Minutes of the meeting of the Underskiddaw Parish Council Annual Council meeting held in Underskiddaw Church Rooms at 16:30 on the Tuesday 16th January 2024

Present: David Horsburgh (in the Chair), Jan Boniface, Jana Lambert, Diane Griffiths

In Attendance: Becx Carter (Clerk & RFO), 1 member of the public

Apologies: Ellen Barker (Work commitments)

With 4 councillors present the meeting was quorate.

01/2024 Apologies for absence

Resolved by all present that the above-mentioned apologies be noted as received.

02/2024 Approval of Minutes of the Meeting held on the 14th November 2023

Resolved by all present that the minutes of the meeting held on the 14th November 2023 be signed as a true and accurate record by Cllr David Horsburgh

Action: Clerk to upload the minutes to the website and circulate to all.

03/2024 Request for Dispensations & Declarations of Interest

None

04/2024 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960).

None

05/2024 Public Participation

None

06/2024 To consider applications for co-option.

An application for co-option has been received from a Mr David Burns. The Clerk confirmed that legally Mr D Burns was eligible for co-option.

For a person to be co-opted to the Council the Clerk confirmed there needs to be a proposer and a seconder and the majority of those present need to be in favour.

Resolved by all present that this application be deferred until the May meeting when Mr Burns could be invited to attend in person and introduce himself to the council before Councillors take a decision.

Action: Clerk to take this forward.

07/2024 Update from other bodies (If present)

- i. *Cumberland Council*

Cllr J Perry has sent her apologies to the meeting, any updates will be circulated to all via email.

08/2024 Clerks report

i. *To consider Parish Maintenance/Grass Cutting*

The Clerk had circulated maps for the areas that Underskiddaw Parish Council would like to employ a contractor to maintain, the Clerk has tried to formally request a lengthsman agreement from Cumberland Council for these works, but the answer thus far from Cumberland is:

“Cumberland Council are not aware of any lengthsman agreements setup during the first 9 months of Cumberland Council, but there is a section on the Council’s webpage referring to the scheme, although most of the references seem to be old CCC ones, so it looks like what was on the old CCC website has been transferred over, but not updated.

For the old CCC scheme there was a nominated lead officer who engaged with the Parish Councils and other volunteer groups, but I don’t believe there is such a person in the new authority at present”

Cumberland Cllr J Perry noted that this seems to be another one of those things that has fallen through the gaps as a result of LGR.

Resolved by all present that a Parish Maintenance contract be advertised in the Keswick Reminder and on the Underskiddaw Parish Council website for the areas covered in the maps circulated by the Clerk. Quotation responses should be received by the 1st March 2024, and should be accompanied by copies of the insurance certificates. The decision on who to let the tender to will be taken on the 12th March 2024 with the contract to commence on the 1st April 2024.

Action: Clerk to take this forward and upload documents to the website.

09/2024 Finance & Accounts

i. *To receive note of the Bank Balances*

Resolved by all present that the bank balance be noted as

Current Account £14,421.35 at 31st December 2023

ii. *Invoices for approval*

To	For	Amount
Crosthwaite Church	Room Hire	£25.00

Resolved by all present that these invoices be paid.

Action: Clerk to organise the payment of these accounts.

iii. *To consider & approve the bank reconciliation & spend against budget report*

Resolved by all present that these be approved as a true and accurate record.

iv. *To consider the draft budget for 24/25*

The Clerk had circulated a draft budget to all with the meeting papers, based upon the actual and expected expenditure for the current financial year the Clerk is recommending a 0% change in the precept.

Resolved by all present that the precept for Underskiddaw Parish Council for 24/25 be held at £7,416 a 0% rise.

Action: Clerk to file the precept demand

v. *To consider a S.137 Donation to the Great North Air Ambulance*

Resolved by all present that a S.137 donation of £200 be made the Great North Air Ambulance in recognition of the valuable work that it undertakes.

Action: Clerk to pay this donation.

- vi. *To consider and adopt the below policies*
- a. *Planning Policies & Guidance*
 - b. *Scheme of delegation*

Resolved by all present that the above policies be adopted with immediate effect.

Action: Clerk to upload these policies to the Underskiddaw Parish Council Website.

10/2024 Lake District National Park Authority

i. *Decisions*

Resolved by all present that the below decisions be noted as received:

Ref	Location	Proposal	Decision
7/2023/2171	Village Hall, Millbeck	Replace all windows and external doors	Granted with conditions
7/2023/2208	Former Keswick Garden Centre	Approval of details reserved by conditions no's 8 (landscaping) and 10 (renewable energy) on planning approval 7/2023/2090 etc.	Granted
7/2023/2236	Former Keswick Garden Centre	Amendment to condition 6 (roof covering) of planning permission 7/2023/2090	Refused
7/2023/2241 and (2240)	Scar House, Applethwaite	Extension & alterations following withdrawal of 7/2023/2121	Granted (and listed building consent) with conditions

ii. *Planning Applications for Consideration*

None

11/2024 Members Reports

i. *Village Hall*

New double glazed roof lights were delivered but one was damaged in fitting, this replacement is being covered by contractors' insurance.

The new windows and doors (the subject of planning application 7/2023/2171) have been ordered and they are aiming to be fitted by the end of March.

A revised planning application has been submitted for the replacement of men's toilets this has not been validated yet as a bat survey is required.

The site continues to be well used.

12/2024 Dates of next meeting.

Resolved by all present that dates for the forthcoming meeting of Underskiddaw Parish Council be set as:

12th March 2024-16:30- Underskiddaw Church Room
14th May 2024-16:30- Underskiddaw Church Room
16th July 2024-16:30- Underskiddaw Church Room
17th September 2024-16:30- Underskiddaw Church Room
19th November 2024-16:30- Underskiddaw Church Room
21st January 2025-16:30- Underskiddaw Church Room

Meeting Closed 16:53