

UNDERSKIDDAW PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: Clerk@Underskiddaw-pc.gov.uk Website underskiddawparishcouncil.co.uk

Minutes of the Underskiddaw Parish Council meeting held on Tuesday 7 January 2025 at 2.00pm in The Church Room, Underskiddaw.

Present: D Burn (Chair), J Boniface, T Butcher, P Cooke, D Griffiths, A Daniels from item 78

Also Present: N Phillips (Clerk/RFO) Cumberland Councillor J Perry, One member of the public

Minutes

76. **APOLOGIES FOR ABSENCE** - received apologies and approve reasons for absence from D Horsburgh
77. **MINUTES OF THE COUNCIL MEETING held on 22 October 2024** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 22 October 2024.
78. **Co-option of Councillors** –resolved to Co-opt David Horsburgh and Allan Daniels as Councillors.
79. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
- Register of Interests: Councillors are reminded of the need to update their register of interests
 - To declare any personal interests in items on the agenda and their nature
 - To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
 - To make any requests for dispensation
80. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
To decide whether there are any items of business which require exclusion of the press and public -none
81. **PUBLIC PARTICIPATION** -one member of the public attended to share their views on the potential survey. They welcomed the intention, but asked that the aims of the survey be better communicated. They would like the opportunity for parishioners to be ambivalent and for parishioners to be able to give a free opinion on their priorities. For instance – grit bins, drain clearance, bus stops. The timing was also questioned as to whether opinion was being sought after decisions had been made.
82. **CUMBERLAND COUNCILLOR REPORTS–received** the following items for information – public transport survey still live on Cumberland Council website – a suggestion has been made that an additional bus stop is added near the old garden centre Councillors were encouraged to complete survey. Parish Councillors were happy to support this subject to any reservations raised by highways as this could only benefit residents. X4 and X5 service was discussed and there is an opportunity for residents to comment. Councillors hoped that any change maintains a fair balance between the different communities. Waste services consultation – Allerdale waste services will be taken over by Cumberland Council, leading to same level of services across the

UNDERSKIDDAW PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: Clerk@Underskiddaw-pc.gov.uk Website underskiddawparishcouncil.co.uk

authority. Kerb side collections should improve. Food waste is not yet included. Community Panel Network meeting 17 January in Cockermouth. Councillors voiced their thanks to Cllr Perry for stepping in as a co-opted Parish Councillor and looked forward to working with her as their Cumberland Councillor.

83. POLICE MATTERS –resolved not to submit any matters to the Local Focus Hub and noted that there was no information to share. It was suggested that the clerk encourages residents to report any issues to the police and that they keep the clerk informed so that council can be kept up to date.

84. PLANNING APPLICATIONS -

a. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

7/2024/2220	Field View, Applethwaite, Keswick, CA12 4PN	Ground installation of pv array of solar panels. Installation of polytunnel in field	Councillors do not object to the solar panels given that they are low level and would be largely hidden from view. However, they feel that the proposed polytunnel would be visually intrusive and would prefer that it was erected in a less open location if possible.
-------------	---	--	--

b. Noted the following applications were granted approval

7/2024/2173	Dalpa, Underskiddaw, Keswick, CA12 4PY	Erection of detached double garage
-------------	--	------------------------------------

85. FINANCE

a. **Payments- authorised** schedule of payments totalling £782.76 (VN 39-52)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Already paid							
41	31/10/2024	Unity Trust Bank	0	Bank Charges	5.40	0.00	5.40
44	26/11/2024	Information Commissioners Office	0	Subscription	35.00	0.00	35.00
42	30/11/2024	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00
39	31/12/2024	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00
To be paid/authorised							
52	07/01/2025	WJP Software Ltd	IN24-999	Website	20.00	4.00	24.00
47	07/01/2025	Crossthwaite Parish Room	URH	Room rental	25.00	0.00	25.00
48	14/01/2025	Nick Philips	0	Clerk Salary	306.08	0.00	306.08
49	14/01/2025	HMRC	0	PAYE	70.00	0.00	70.00
43	31/01/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00
45	01/02/2025	Starboard Systems Ltd	0	Scribe Subscription	15.00	3.00	18.00
50	14/02/2025	Nick Philips	0	Clerk Salary	225.48	0.00	225.48
51	14/02/2025	HMRC	0	PAYE	49.80	0.00	49.80
46	28/02/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00

UNDERSKIDDAW PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: Clerk@Underskiddaw-pc.gov.uk Website underskiddawparishcouncil.co.uk

- b. **Monthly reconciliation (October and November 2024) –received and noted**
the reconciliation and balances checked by Cllr Burn.
 - c. **Monthly budget update- received and noted**
 - d. **resolved to add Cllr Cooke as a signatory to the Unity Trust Account**
86. **HIGHWAY MATTERS:** received, for information, the following items relating to the highway for the Clerk to report: A water leak on hill in Applethwaite. Some footway lighting not working.
87. Request for a Grant to Binsey Red Squirrel Group –resolved to make a grant of £100 and authorised the clerk to make the payment.
88. Survey of Local Residents –resolved to go ahead with a survey of all residents and to instruct the Clerk to arrange delivery. The Clerk and Cllr Cooke to finalise the layout and wording for the survey.
89. Meeting times and venue. –Discussed the options available and resolved to keep future meetings at 2.00pm at The Church Room, Underskiddaw.
90. Application from Underskiddaw Village Hall for a grant –discussed the application and Resolved to make a grant of £2000 and to authorise the clerk to make the payment.
- 91. Clerk’s verbal report:** to receive feedback on the following items
- a. Discharge of Sewage into Beck – no update from United Utilities has been provided and therefore is not expected to be provided.
 - b. Defibrillator update- the clerk reported that the defibrillator has been deployed and used and therefore needs new pads which have been ordered.
- 92. Councillors’ reports and items for future agenda**
- Re-visit the parish plan**
 - Grants policy**
 - GNAS donation**
 - Parish Meeting plans**
- 93. Date of next meeting**
- The date and time of the next meeting of the Parish Council** will take place on 4 March 2025 in The Church Room, Underskiddaw at 2.00pm.
Agenda items to be submitted to the Clerk by 12 noon on 21 February 2025.
Meeting closed at 15:30