

UNDERSKIDDAW PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: Clerk@Underskiddaw-pc.gov.uk Website underskiddawparishcouncil.co.uk

Minutes of the Underskiddaw Parish Council meeting held on Tuesday 1 July 2025 at 2.00pm in The Church Room, Underskiddaw.

Present: D Burn (Chair), J Boniface, A Daniels,

Also Present: N Phillips (Clerk/RFO) Cumberland Councillor J Perry, 1 member of the public.

Minutes

23. **APOLOGIES FOR ABSENCE** - received apologies and approve reasons for absence from Cllrs T Butcher, P Cooke and D Griffiths – Not Present Cllr Horsburgh

24. **MINUTES OF THE COUNCIL MEETING held on 6 May 2025** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 6 May 2025.

25. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

26. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public -none

27. **PUBLIC PARTICIPATION** - one member of public expressed disappointment that their request for a mirror outside their property had not been mentioned in the minutes of the last meeting and is looking into how they can do this privately. They also mentioned a perceived issue of speeding on the road outside their property which exacerbated the need for a mirror.

28. **CUMBERLAND COUNCILLOR REPORTS**—received the following items for information- no progress on bus stop at The View, Cllr Perry will follow up. Council is running a survey on library use and the e-book service was highlighted; residents are encouraged to take part. Boundary Commission review for Cumberland has been brought forward councillors may wish to make representation.

29. **POLICE MATTERS** –resolved not to submit any matters to the Local Focus Hub.

30. PLANNING APPLICATIONS -

- a. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

7/2025/2091	Fellgarth, Applethwaite, Keswick, CA12 4PN	Erection of domestic sunroom to replace existing conservatory	No observations
-------------	--	---	-----------------

UNDERSKIDDAW PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW Tel: 0750 800 1602

Email: Clerk@Underskiddaw-pc.gov.uk Website underskiddawparishcouncil.co.uk

b. Noted the following applications were granted approval

7/2025/2091	Fellgarth, Applethwaite, Keswick, CA12 4PN	Erection of domestic sunroom to replace existing conservatory
-------------	--	---

31. FINANCE

a. **Payments- authorised** schedule of payments totalling £844.88 (VN 18-28)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
18	29/05/2025	WJP Software Ltd	0	Website	175.00	35.00	210.00
28	22/06/2025	Hayton Parish Council	INV21	Expenses (toner)	11.32	0.00	11.32
23	01/07/2025	Crossthaite Parish Room	URH	Room rental	25.00	0.00	25.00
19	14/07/2025	Nick Philips	0	Clerk Salary	199.48	0.00	199.48
20	14/07/2025	HMRC	0	PAYE	49.80	0.00	49.80
22	14/07/2025	Starboard Systems Ltd	0	Scribe Subscription	15.00	3.00	18.00
19	14/07/2025	Nick Philips	0	WFH	26.00	0.00	26.00
21	31/07/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00
24	14/08/2025	Nick Philips	0	Clerk Salary	199.48	0.00	199.48
25	14/08/2025	HMRC	0	PAYE	49.80	0.00	49.80
27	14/08/2025	Starboard Systems Ltd	0	Scribe Subscription	15.00	3.00	18.00
24	14/08/2025	Nick Philips	0	WFH	26.00	0.00	26.00
26	31/08/2025	Unity Trust Bank	0	Bank Charges	6.00	0.00	6.00

b. **Monthly reconciliation (April and May 2025) –received and noted** the reconciliation and balances checked by Cllr Horsburgh.

c. **Monthly budget update- received and noted**

d. Savings account- resolved to open a savings account with Unity at no cost to earn interest and authorised the clerk to transfer funds as appropriate.

32. **HIGHWAY MATTERS:** The following issues were reported for the clerk to report:

Section of road without any protection at the edge with the potential that a car could drop off.

33. Parish Survey –received and noted the action plan and agreed to keep chasing Cumberland Council for a response.

34. Grant application from Underskiddaw Church Room –resolved to make a grant payment of £500 straight away.

35. **Clerk and Councillors’ reports/items for future agenda**

Auto SpeedWatch

36. **Date of next meeting**

The next meeting of the Parish Council will take place on 2 September 2025 in Underskiddaw Church Room at 2.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 22 August 2025.

Meeting Closed at 14.45